



YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

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| Part A | |
| Data of the Institution | |
| 1.Name of the Institution | Saraswathi Narayanan College |
| • Name of the Head of the institution | Dr. M. Kannan |
| • Designation | Principal |
| • Does the institution function from its own campus? | Yes |
| • Phone No. of the Principal | 04522690635 |
| • Alternate phone No. | 09942712261 |
| • Mobile No. (Principal) | 09942712261 |
| • Registered e-mail ID (Principal) | m_kannan09@rediffmail.com |
| • Address | Perungudi |
| • City/Town | Madurai |
| • State/UT | TamilNadu |
| • Pin Code | 625022 |
| 2.Institutional status | |
| • Autonomous Status (Provide the date of conferment of Autonomy) | 23/09/2016 |
| • Type of Institution | Co-education |
| • Location | Rural |

| | | | | | |
|--|---|----------------|-----------------------------|---------------|-------------|
| • Financial Status | Grants-in aid | | | | |
| • Name of the IQAC Co-ordinator/Director | Dr. M.R. Chandran | | | | |
| • Phone No. | 04522690635 | | | | |
| • Mobile No: | 09488450174 | | | | |
| • IQAC e-mail ID | snciqac1966@gmail.com | | | | |
| 3.Website address (Web link of the AQAR (Previous Academic Year) | http://www.sncollegemadurai.org/uploads/AQAR2020-2021.pdf | | | | |
| 4.Was the Academic Calendar prepared for that year? | Yes | | | | |
| • if yes, whether it is uploaded in the Institutional website Web link: | http://www.sncollegemadurai.org/uploads/Hand_Book_2021-22.pdf | | | | |
| 5.Accreditation Details | | | | | |
| Cycle | Grade | CGPA | Year of Accreditation | Validity from | Validity to |
| Cycle 1 | B+ | 76 | 2005 | 20/05/2005 | 19/05/2010 |
| Cycle 2 | B | 2.78 | 2016 | 07/03/2016 | 06/03/2021 |
| 6.Date of Establishment of IQAC | | | 01/10/2010 | | |
| 7.Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)? | | | | | |
| Institution/ Department/Faculty/School | Scheme | Funding Agency | Year of Award with Duration | Amount | |
| Science Departments | DST-FIST | DST | 01/12/2016 | 8000000 | |
| 8.Provide details regarding the composition of the IQAC: | | | | | |
| • Upload the latest notification regarding the composition of the IQAC by the HEI | | | View File | | |
| 9.No. of IQAC meetings held during the year | | | 2 | | |

| | | |
|---|------------------|--|
| <ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website? | Yes | |
| <ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report | No File Uploaded | |
| 10. Did IQAC receive funding from any funding agency to support its activities during the year? | No | |
| <ul style="list-style-type: none"> If yes, mention the amount | | |
| 11. Significant contributions made by IQAC during the current year (maximum five bullets) | | |
| * SNC Journal of Academic Research in Humanities and Sciences (SJARHS) launched. | | |
| * Faculty Development Programme on Enriching Curriculum with Web Resources organized on 29.10.2021. | | |
| * Skill Development Programme for Non-Teaching Staff on Tally organized on 09.04.2022. | | |
| * Workshop on SWAYAM MOOC - Gateway to Effective for Teaching organized on 25.05.2022. | | |
| * Initiatives taken to adopt LOCF based curriculum for the academic year 2022-2023. | | |
| 12. Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year: | | |
| | | |

| Plan of Action | Achievements/Outcomes |
|---|---|
| To Organize Faculty Development Programme | i) Faculty Development Programme on Enriching Curriculum with Web Resources organized on 29.10.2021. ii) Workshop on SWAYAM MOOC - Gateway to Effective for Teaching organized on 25.05.2022. iii) Five day online FDP on Research Methods in Language, Literature and Linguistics organized from 06.12.2021 to 10.12.2021. |
| To Conduct Internal Academic Audit | Internal Academic Audit conducted on 08.04.2022 |
| To organize Programme on Language Proficiency | Language, Literature and Linguistics-One day International Virtual Conference on 23.07.2021 |
| Green Drive | i) Clean India Campaign at Primary Health Centre, Valayankulam organized on 22.10.2021 ii) Campus cleaning organized on 28.12.2021, 29.03.2022 & 11.04.2022 |
| Curriculum Enrichment with LOCF | Meeting of Board of Studies conducted on 23.03.2022 |
| To organize programmes on Life Skills | i) Webinar on "Practicing Yoga for Good Health" organized on 21.06.2021 ii) Seminar on importance of Hygienic health for Women organized on 08.03.2022 iii) Seminar on Consumer Awareness organized on 05.04.2022 iv) Awareness Programme on Human Health organized on 07.04.2022 |
| To organize vaccination camp | COVID-19 free Vaccination camps organized on 27.08.2021, 03.09.2021, 16.09.2021, 04.12.2021, 11.12.2021, 30.12.2021. |

| | |
|--|---|
| To promote research culture | i) 4 teachers recognized as Research Supervisors. ii) 59 research articles published in peer reviewed journals iii) SNC Journal of Academic Research in Humanities and Sciences (SJARHS) launched. |
| To organize programmes on entrepreneurial skills | i) Seminar on Mushroom Cultivation to School Girl Students organized on 23.11.2021. ii) Workshop on Methods of Eradication of Vegetation on Buildings organized on 21.12.2021. iii) Hands on Training on Compost Production on Commercial Scale for the All India Level Participants of Green Skill Development Programme Organised on 03.01.2022. iv) Hands on Training on Solid Waste Management organized on 04.03.2022. v) Seminar on Sustainable Agriculture organized on 06.04.2022 |
| To submit a proposal to MHRD for Unnat Bharat Abhiyan (UBA) | Proposal submitted in March 2022. |
| 13. Was the AQAR placed before the statutory body? | Yes |
| <ul style="list-style-type: none"> Name of the statutory body | |
| Name of the statutory body | Date of meeting(s) |
| College Management Committee | 20/02/2023 |
| 14. Was the institutional data submitted to AISHE ? | Yes |
| <ul style="list-style-type: none"> Year | |

| | |
|-----------|--------------------|
| Year | Date of Submission |
| 2021-2022 | 15/02/2023 |

15. Multidisciplinary / interdisciplinary

Students who study cross-disciplinary courses have the rare opportunity to learn about a variety of subjects and methodologies as well as how to apply that knowledge across subject boundaries. The students are given multifaceted employability skills through this multidisciplinary approach, empowering them to confidently meet the demands of the job and entrepreneurial markets. The institution is very dedicated to helping students grow their various talents through the inclusion of interdisciplinary courses in the curriculum. In order to nurture and develop the diverse range of knowledge domains and skill sets, the majority of the institution's programmes offer interdisciplinary courses in the form of allied courses, non-major elective courses, certificate and diploma courses, and skill enhancement courses.

16. Academic bank of credits (ABC):

NA

17. Skill development:

Curriculum is dominated by skill imparting courses to prepare the students to cope with emerging needs and challenges. Advanced English Grammar, Museology, Communication and Soft Skills, Drama, Communication Skills and Composition IV, Personality Development, Presentation and Job Seeking Skills, Word Power, Public Speaking and Group Discussions, Interpersonal Soft Skills, SPSS Practical, MS Office Practical, Arithmetic and Mental Ability, Mathematical modelling, Laser and its applications, Chemistry in everyday life, Oils and Fats, Diary Chemistry, Fuel Chemistry, Microscopy, Microtechniques and Embryology, Clinical Microbiology, Bioresources Management, Biotechnology and Bioinformatics, Bioprocess Technology, Physiology, Bio Chemistry, Micro Biology, Developmental Biology and Evolution, Cell Biology, Genetics, Bio Technology, Immunology and Ecology, Artificial Intelligence, Computer Graphics, Computer Forensics, Understanding Body Language, Group Discussion Skill, Communicative Skill, Advertising and Sales Management, Multimedia Applications -Theory, Basic Econometrics, Econometrics, Computer Applications in Economics, Differential Geometry, Graph Theory, Numerical Analysis, Combinatorial Mathematics, Analytical Techniques and Bio-organic Chemistry, Drug Design, Computer applications in Chemistry - Practical, Advances in Nanochemistry,

Solid State Physics, Horticulture and Forestry, Genomics and Proteomics, Application of Biotechnology, Plant Resources Management and Utilization, Biotechnology & Bioinformatics, Sampling Techniques, Demography, Multivariate Statistical Analysis, Operations Research, Archives Keeping are among the courses that promise to enhance students' skill sets. Student support programme Wings of the institution take initiatives to conduct various skill development programmes and activities involving the students intensively to make them confident of coping with the emerging challenges and get them job ready.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Courses appealing to national needs include History of Tamil Nadu, Tourism in Tamil Nadu, Temple Architecture in Tamil Nadu, Organic farming, Biofertilizers and Biocides, Socio-Cultural History of Tamil Nadu, Freedom Movement in Tamil Nadu, Contemporary History of Tamil Nadu, Cultural Heritage of Madurai, History of India, Gandhian thought, Indian Writing in English, Company law, Agriculture in Chemistry, Journalism and Mass communication, Major Religions in India, Human Rights in India, Value Education. Courses addressing Global needs include English for Communication, Life Skills Development, Environmental Studies, Postcolonial Literatures in English, Women's Writing in English, Eco Literature, Ecology, Biodiversity, Women Studies, Tourism in India, Indian Painting, Heritage of Madurai, Indian Economic Development and Policy, Statistics for Economists, Econometrics, Indian Financial Market, Agricultural Economics, Business law, Service marketing. These courses equip the students with holistic Indian knowledge system to demonstrate the National value system in all their efforts.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

A method known as outcome-based education (OBE) makes it explicit what knowledge and skills students should possess. It primarily concentrates on the abilities that students must acquire. According to this method, each course has certain Learning Outcomes that students are expected to accomplish upon successfully completing it. Both the lecturers and the students are aware of what is expected of them in this particular course. Since OBE is designed to be a student-centered learning framework, the teachers choose the best teaching strategies to help the students achieve the desired learning outcomes. The institution used a TANSCHÉ-based curriculum that placed a strong emphasis on learning goals that required skills. An initiative has been promoted to adopt student-centric system of LOCF (Learning Outcomes based Curriculum Framework) based

curriculum from the ensuing academic year onwards.

20.Distance education/online education:

Teachers in large number have participated in various FDPs online or organized by various approved educational agencies. Study materials have been delivered online platforms to the students by the Departments. A Committee has been instituted to instill awareness of MOOC / SWAYAM study courses in the students and encourage them to enroll in the courses. The credits earned through such courses are counted. Teachers have been oriented on developing econtent and conducting online courses.

Extended Profile

1.Programme

| | |
|---|----|
| 1.1 | 27 |
| Number of programmes offered during the year: | |

| File Description | Documents |
|---|---------------------------|
| Institutional Data in Prescribed Format | View File |

2.Student

| | |
|---|------|
| 2.1 | 1978 |
| Total number of students during the year: | |

| File Description | Documents |
|---|---------------------------|
| Institutional data in Prescribed format | View File |

| | |
|---|-----|
| 2.2 | 618 |
| Number of outgoing / final year students during the year: | |

| File Description | Documents |
|---|---------------------------|
| Institutional Data in Prescribed Format | View File |

| | |
|--|------|
| 2.3 | 1311 |
| Number of students who appeared for the examinations conducted by the institution during the year: | |

| File Description | Documents |
|---|---------------------------|
| Institutional Data in Prescribed Format | View File |
| 3.Academic | |
| 3.1 Number of courses in all programmes during the year: | 646 |
| File Description | Documents |
| Institutional Data in Prescribed Format | View File |
| 3.2 Number of full-time teachers during the year: | 111 |
| File Description | Documents |
| Institutional Data in Prescribed Format | View File |
| 3.3 Number of sanctioned posts for the year: | 78 |
| 4.Institution | |
| 4.1 Number of seats earmarked for reserved categories as per GOI/State Government during the year: | 858 |
| 4.2 Total number of Classrooms and Seminar halls | 41 |
| 4.3 Total number of computers on campus for academic purposes | 52 |
| 4.4 Total expenditure, excluding salary, during the year (INR in Lakhs): | 24.79 |

Part B**CURRICULAR ASPECTS**

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

Professional ethics, gender sensitization, human values, and environmental values are given substantial emphasis in courses from a variety of programmes to help students become citizens who are guided by human values. Environmental Studies, Value Education, Eco Literature, Women's Writing in English, Organic Farming, Bio Fertilisers and Biocides, Dairy Chemistry, Ecology, and Biodiversity are among the courses which develop the learners into more morally solid, earth-conscious defenders of human values, and advocates of gender equality. The role of NSS and NCC is crucial in imparting social consciousness, community responsibility, nationalistic spirit, and other seminal human values to transform the students into socially and morally responsible citizens.

| File Description | Documents |
|---------------------------------------|---|
| Upload additional information, if any | No File Uploaded |
| Link for additional information | http://www.sncollegemadurai.org/?/page/aided |

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

0

| File Description | Documents |
|--|------------------|
| Minutes of relevant Academic Council/BOS meeting | No File Uploaded |
| Details of syllabus revision during the year | No File Uploaded |
| Any additional information | No File Uploaded |

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

273

| File Description | Documents |
|---|---------------------------|
| Curriculum / Syllabus of such courses | View File |
| Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses | No File Uploaded |
| MoUs with relevant organizations for these courses, if any | No File Uploaded |
| Any additional information | No File Uploaded |

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

0

| File Description | Documents |
|---|------------------|
| Minutes of relevant Academic Council/BoS meetings | No File Uploaded |
| Any additional information | No File Uploaded |
| Institutional data in prescribed format (Data Template) | No File Uploaded |

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

21

| File Description | Documents |
|--|---------------------------|
| Minutes of relevant Academic Council/BoS meetings | View File |
| Any additional information | No File Uploaded |
| List of Add on /Certificate programs (Data Template) | View File |

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

Professional ethics, gender sensitization, human values, and environmental values are given substantial emphasis in courses from

a variety of programmes to help students become citizens who are guided by human values. Environmental Studies, Value Education, Eco Literature, Women's Writing in English, Organic Farming, Bio Fertilisers and Biocides, Diary Chemistry, Ecology, and Biodiversity are among the courses which develop the learners into more morally solid, earth-conscious defenders of human values, and advocates of gender equality. The role of NSS and NCC is crucial in imparting social consciousness, community responsibility, nationalistic spirit, and other seminal human values to transform the students into socially and morally responsible citizens.

| File Description | Documents |
|---|---------------------------|
| Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum | View File |
| Any additional information | No File Uploaded |

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

21

| File Description | Documents |
|--|---------------------------|
| List of value-added courses | View File |
| Brochure or any other document relating to value-added courses | View File |
| Any additional information | No File Uploaded |

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

999

| File Description | Documents |
|----------------------------|---------------------------|
| List of students enrolled | View File |
| Any additional information | No File Uploaded |

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

161

| File Description | Documents |
|---|---------------------------|
| List of programmes and number of students undertaking field projects / internships / student projects | View File |
| Any additional information | No File Uploaded |

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni **B. Any 3 of the above**

| File Description | Documents |
|---|---|
| Provide the URL for stakeholders' feedback report | http://www.sncollegemadurai.org/uploads/Feed |
| Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management | No File Uploaded |
| Any additional information | No File Uploaded |

1.4.2 - The feedback system of the Institution comprises the following **A. Feedback collected, analysed and action taken made available on the website**

| File Description | Documents |
|---|---|
| Provide URL for stakeholders' feedback report | http://www.sncollegemadurai.org/uploads/Feed |
| Any additional information | No File Uploaded |

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

672

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Institutional data in prescribed format | View File |

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

529

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Number of seats filled against seats reserved (Data Template) | View File |

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

The institution has a mechanism in place for assigning a teacher to be in charge of a particular class. The teacher determines each student's level of learning while engaging the class in conversation with other teachers. The lecturers provide informal academic orientation, simplified learning materials, and motivational exercises to the students who are still working on their academic goals. Peer group learning, seminars, and motivational addresses are also added to this programme to help students develop confidence in their academic abilities. The mentor method is extremely beneficial for keeping mentors informed about the learning challenges of their mentees and enabling them to help the students fall on a good academic track. The high achievers are urged to enroll in MOOC courses, learn from NPTEL lectures for in-depth understanding, present papers in seminars organized in other institutions, attend quiz programs and render academic help to the slow achievers. These exposures will also deepen the knowledge of the star learners.

| File Description | Documents |
|---------------------------------------|------------------|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | Nil |

2.2.2 - Student – Teacher (full-time) ratio

| Year | Number of Students | Number of Teachers |
|------------|--------------------|--------------------|
| 29/04/2022 | 1978 | 111 |

| File Description | Documents |
|-----------------------------------|---------------------------|
| Upload any additional information | View File |

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

The faculty of the institution follow a philosophy that emphasises experiential learning for students. The traditional teacher-centric approach to learning has been replaced by a more student-centric one that encourages active engagement and interaction among students throughout the learning process. Students learn effectively through experiential activities like debates, discussions, quizzes, group discussions, extempore, short story and poetry writing, puzzles, spell bees, roleplays, pair and group activities, situational conversations, projects, and problem-solving activities. Students in science are exposed to field studies, which encourages group projects. The students' learning experience is enriched by exposure to high-quality online lectures, seminars, presentations, and ICTsupported techniques like PowerPoint presentations.

| File Description | Documents |
|-----------------------------------|---------------------------|
| Upload any additional information | View File |
| Link for additional Information | Nil |

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

Technology intervention in the field of academics has redefined the teaching - learning strategies. It greatly helps the pedagogies to ward off the conventional chalk-talk method of teaching and engage more active and more interesting teaching-learning exercise. ICT technology has become the integral part of the pedagogic system. Computers/Laptops, LCD Projectors, Mobile Phones,WhatsApp are in effective use in the institution to provide academic instructions, learning materials, syllabi,assignments, and share information.

| File Description | Documents |
|--|---------------------------|
| Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process | Nil |
| Upload any additional information | View File |

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

110

| File Description | Documents |
|---|---------------------------|
| Upload year-wise number of students enrolled and full-time teachers on roll | View File |
| Circulars with regard to assigning mentors to mentees | View File |

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

Following the end of online classes during lockdown, in person classes resumed to practice. The institution faithfully adhered to the rescheduled Academic Calendar which represented planning of the college for the odd and even semesters. It served a guide to the teachers and students to know the schedule of various academic activities so that the teachers and the administration could plan and execute tasks at appropriate points of time. This professional approach to the time management guarantees the improvement of teaching and learning qualities. Head of the Department periodically reviews the covering of syllabus and the teachers are encouraged to cover the syllabus appropriately and deliver study materials to the students in time to make them well prepared to appear for internal tests and summative examinations confidently. The institution practices peer coaching system in which advanced achievers accord academic assistance to slow achievers to keep them on track. This practice helps the slow achievers feel more comfortable and confident in their academic journey.

| File Description | Documents |
|---|---------------------------|
| Upload the Academic Calendar and Teaching Plans during the year | View File |

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

111

| File Description | Documents |
|--|---------------------------|
| Year-wise full-time teachers and sanctioned posts for the year | View File |
| List of the faculty members authenticated by the Head of HEI | No File Uploaded |
| Any additional information | No File Uploaded |

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

70

| File Description | Documents |
|---|---------------------------|
| List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years | View File |
| Any additional information | No File Uploaded |

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

908

| File Description | Documents |
|---|---------------------------|
| List of teachers including their PAN, designation, Department and details of their experience | View File |
| Any additional information | No File Uploaded |

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

15

| File Description | Documents |
|--|---------------------------|
| List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result | View File |
| Any additional information | No File Uploaded |

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

87

| File Description | Documents |
|---|---------------------------|
| Upload the number of complaints and total number of students who appeared for exams during the year | View File |
| Upload any additional information | No File Uploaded |

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

Institution practises an objective, comprehensive, foolproof Examination Management System upholding the integrity of the institution. The examination system comprises two components namely, Continuous Internal Assessment (CIA) and Summative Examination (SE) with the weightage of 25 marks and 75 marks respectively. The office of the Controller of Examinations executes the management of examinations system well integrated with information technology. Marks entry, grade, percentage and Cumulative Grade Point Average (CGPA), preparation and analysis of the results are automated. Hall tickets carrying date, time, course code, title of the course, photo of the student are computer generated. Segregation of fee particulars of aided programmes and self-financing programmes is automated. The particulars of the courses failed or passed of each student are automated. Pass percentage for each course is autocalculated. Softwares of information technology installed have made the management of examinations system fruitful.

| File Description | Documents |
|---------------------------------------|------------------|
| Upload any additional information | No File Uploaded |
| Paste link for additional Information | Nil |

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

Each course's syllabus profile is determined by a systematic pattern that includes the course learning objectives and learning outcomes. All the particulars of the courses of the programmes and the related reference books have been made available on the College Website for the students to have an easy access. Teachers are committed to disseminate the knowledge of the profile of each course and expected outcomes to the students, for them to have a comprehensive understanding of the courses of study.

| File Description | Documents |
|--|---|
| Upload COs for all courses (exemplars from the Glossary) | No File Uploaded |
| Upload any additional information | No File Uploaded |
| Link for additional Information | http://www.sncollegemadurai.org/?/page/aided |

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

The performance of the students in the Internal Tests, classroom assessment activities and the Summative Examinations can be the realistic indicator of the students' achievement level of the prescribed learning outcomes of the courses. The teachers in charge of the class and the courses are conscious of their wards' realization of the objectives of the course concerned. Student mentees are made to know of their status of realization of the expected course outcomes by the mentors through ward system. Feedback from external examiners on general performances of the students, number of students moving to higher studies and placements serve as the indicators of the students' realization of the learning outcomes of the courses.

| File Description | Documents |
|---------------------------------------|------------------|
| Upload any additional information | No File Uploaded |
| Paste link for additional Information | Nil |

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

601

| File Description | Documents |
|---|---------------------------|
| Upload list of Programmes and number of students appear for and passed in the final year examinations | View File |
| Upload any additional information | No File Uploaded |
| Paste link for the annual report | Nil |

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

http://www.sncollegemadurai.org/uploads/Feedback_2021-2022_FINAL.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

The institution is committed to provide adequate infrastructural facilities and conducive environment to promote research activities. It is privileged with six Research Departments, each with Department library. The ICT enabled seminar hall with LCD projector is used to conduct seminars on various research topics, invited talks, colloquium, viva-voces etc. The lab facilities of Science Departments are upgraded with the necessary equipment funded by DST-FIST to upgrade research facilities. A peer-reviewed Research

Journal SNC Academic Journal of Research in Humanities and Sciences has been launched by the college to motivate the staff members to publish research articles. All the members of faculty are encouraged to invite minor and major research projects funded by various funding agencies. The institution organizes seminars and conferences to promote research culture in the institution. The teachers are motivated to participate in various FDPs and Conferences related to research efforts and are encouraged to publish research articles in peer reviewed journals and UGC CARE listed journals. General library of the institution provides comfortable space for the research guide and scholars to discuss the research progress free of any intervention.

| File Description | Documents |
|--|------------------|
| Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption | No File Uploaded |
| Provide URL of policy document on promotion of research uploaded on the website | Nil |
| Any additional information | No File Uploaded |

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

0

| File Description | Documents |
|---|------------------|
| Minutes of the relevant bodies of the institution regarding seed money | No File Uploaded |
| Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized | No File Uploaded |
| List of teachers receiving grant and details of grant received | No File Uploaded |
| Any additional information | No File Uploaded |

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for

advanced studies/research during the year

0

| File Description | Documents |
|---|------------------|
| e-copies of the award letters of the teachers | No File Uploaded |
| List of teachers and details of their international fellowship(s) | No File Uploaded |
| Any additional information | No File Uploaded |

3.2 - Resource Mobilization for Research**3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)**

0

| File Description | Documents |
|--|------------------|
| e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations | No File Uploaded |
| List of projects and grant details | No File Uploaded |
| Any additional information | No File Uploaded |

3.2.2 - Number of teachers having research projects during the year

0

| File Description | Documents |
|---|------------------|
| Upload any additional information | No File Uploaded |
| Paste link for additional Information | Nil |
| List of research projects during the year | No File Uploaded |

3.2.3 - Number of teachers recognised as research guides

35

| File Description | Documents |
|---|---------------------------|
| Upload copies of the letter of the university recognizing teachers as research guides | No File Uploaded |
| Institutional data in Prescribed format | View File |

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

0

| File Description | Documents |
|---|------------------|
| Supporting document from Funding Agencies | No File Uploaded |
| Paste link to funding agencies' website | Nil |
| Any additional information | No File Uploaded |

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

The institution is fortunate to have the innovative Division of Rural Biotechnology system, which is driven by the vision and objective of imparting technological application knowledge to rural communities to support greater transformation in their agricultural endeavours. Periodically, hands-on training in mushroom farming technologies is made available to the nearby rural population with the aim of developing mushroom startups. Since 1991, the institution has been actively engaged in numerous research projects on the management of both solid and liquid (sewage) waste. A comprehensive study of the treatment of municipal solid waste (MSW) using solid state fermentation technology has been carried out. The research findings have been shared with Tamil Nadu's local government authorities in an effort to employ technology to manage MSW in the State in a safe and efficient manner. The on-site leaf litter collection is recycled into compost. It is noteworthy that the technique was commercialized for the manufacture of biohumus as part of a DST-sponsored project for the Division of Rural Biotechnology in the year 2013-2014. Farmers around the college are receiving the humus as a way to improve and raise the organic carbon content of their agricultural fields.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Upload any additional information | View File |
| Paste link for additional information | Nil |

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

14

| File Description | Documents |
|--|---------------------------|
| Report of the events | View File |
| List of workshops/seminars conducted during the year | View File |
| Any additional information | No File Uploaded |

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software

D. Any 1 of the above

| File Description | Documents |
|--|---------------------------|
| Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check | No File Uploaded |
| Any additional information | View File |

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

07

| File Description | Documents |
|--|---------------------------|
| URL to the research page on HEI website | Nil |
| List of PhD scholars and details like name of the guide, title of thesis, and year of registration | View File |
| Any additional information | No File Uploaded |

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

55

| File Description | Documents |
|---|---------------------------|
| List of research papers by title, author, department, and year of publication | View File |
| Any additional information | No File Uploaded |

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

04

| File Description | Documents |
|---------------------------------------|---------------------------|
| Upload any additional information | View File |
| Paste link for additional information | Nil |

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

46

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Bibliometrics of the publications during the year | View File |

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-

Index of the University**3.4.6.1 - h-index of Scopus during the year**

1

| File Description | Documents |
|--|------------------|
| Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution | No File Uploaded |
| Any additional information | No File Uploaded |

3.5 - Consultancy**3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)**

0

| File Description | Documents |
|--|------------------|
| Audited statements of accounts indicating the revenue generated through consultancy and corporate training | No File Uploaded |
| List of consultants and revenue generated by them | No File Uploaded |
| Any additional information | No File Uploaded |

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

0

| File Description | Documents |
|---|------------------|
| Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy | No File Uploaded |
| List of training programmes, teachers and staff trained for undertaking consultancy | No File Uploaded |
| List of facilities and staff available for undertaking consultancy | No File Uploaded |
| Any additional information | No File Uploaded |

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

Extension activities mostly facilitated by NSS aim at developing amongst students a sense of participation in nation building through social work. Such activities deepen the understanding of the social environment and enrich the personality of the students through the realistic association with the society. This social participation develops in the student a sense of civic responsibility, tolerance, and cooperation. Awareness and Knowledge of social realities inspire the students to have concern for the well being of the community and so become more responsible to society. The academic year 2021-2022 had been punctuated with socially constructive extension activities organized by NSS viz. Free vaccination camps, Clean India Campaign, No Plastic campaign, Clean campus engagements, Vaccination data entry in Primary Health Centres by volunteers. Social activities organized by the Division of Rural Biotechnology include orienting school children on mushroom cultivation, programmes on solid waste management, and compost production. To see the school community on the campus of the institution, the Department of Physical Education organized District level Chess Tournament for school children. Upholding the sense of social responsibility, the staff members contributed their one day salary to the Chief Minister's Relief Fund to support the society during the testing time of COVID-19.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Upload any additional information | View File |
| Paste link for additional information | Nil |

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

02

| File Description | Documents |
|--|---------------------------|
| Number of awards for extension activities in during the year | View File |
| e-copy of the award letters | View File |
| Any additional information | View File |

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

18

| File Description | Documents |
|---------------------------------|---------------------------|
| Reports of the events organized | View File |
| Any additional information | View File |

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

554

| File Description | Documents |
|----------------------------|---------------------------|
| Reports of the events | View File |
| Any additional information | View File |

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

04

| File Description | Documents |
|--|---------------------------|
| Copies of documents highlighting collaboration | View File |
| Any additional information | View File |

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

01

| File Description | Documents |
|---|---------------------------|
| e-copies of the MoUs with institution/ industry/ corporate house | No File Uploaded |
| Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year | View File |
| Any additional information | No File Uploaded |

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

The college, which has a large campus of 66 acres and is located outside of the city, is praised for having a calm environment that promotes healthy studying. There are 40 spacious classrooms for the comfortable accommodation of the students. . There are dedicated labs for undergraduate and postgraduate science programmes. The classroom facilities and laboratories are regularly equipped and kept in good condition to ensure that students receive a thorough experiential education. The well furnished Airconditioned seminar hall with the seating capacity of 120 persons is used for seminars, PowerPoint Presentation, Role plays, Skit performances to realize authentic learning. There are 25 computers in the well-equipped lab, with required peripherals. The library provides a space for interaction between research supervisors and research scholars so that the students can have rewarding learning experience in respect of research.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Upload any additional information | View File |
| Paste link for additional information | Nil |

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

The Department of Physical Education is known for its spacious play areas and courts for sports and games like table tennis, badminton, volleyball, football, hockey, and kabaddi. It contains all of the essential play articles and tools for a number of sports and games. Thanks to its impressive facilities and accomplishments, the Department is quite busy and draws a great number of students interested in sports and games. Yoga is practiced in comfort on the open ground of vast size. The air-conditioned seminar hall is used for cultural activities as it is more accommodative and well equipped.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Geotagged pictures | No File Uploaded |
| Upload any additional information | View File |
| Paste link for additional information | Nil |

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

01

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | View File |
| Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template) | View File |

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

24.79

| File Description | Documents |
|--|---------------------------|
| Upload audited utilization statements | No File Uploaded |
| Details of Expenditure, excluding salary, during the years | No File Uploaded |
| Any additional information | View File |

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library of the institution is facilitated with online public access catalogue (OPAC) developed in house using Dbase and it has been later updated to FoxPro. The updated OPAC is actively in operation and comfortably serves the needs of the students and the members of staff of the college.

| File Description | Documents |
|---------------------------------------|------------------|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | Nil |

4.2.2 - Institution has access to the following: e- E. None of the above journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources

| File Description | Documents |
|---|------------------|
| Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership | No File Uploaded |
| Upload any additional information | No File Uploaded |

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

0

| File Description | Documents |
|--|------------------|
| Audited statements of accounts | No File Uploaded |
| Any additional information | No File Uploaded |
| Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template) | No File Uploaded |

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

43

| File Description | Documents |
|--|---------------------------|
| Upload details of library usage by teachers and students | View File |
| Any additional information | No File Uploaded |

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

In addition to internet facilities in administrative office and the office of the Controller of the Examinations, the institution has taken initiative to gradually equip the departments with Wi-Fi facility. Accordingly, Department of Chemistry is facilitated with Wi-Fi connectivity to promote quality academic environment.

| File Description | Documents |
|---------------------------------------|------------------|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | Nil |

4.3.2 - Student - Computer ratio

| Number of Students | Number of Computers |
|--------------------|---------------------|
| 103 | 22 |

| File Description | Documents |
|-----------------------------------|---------------------------|
| Upload any additional information | View File |

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus **A. 750 Mbps**

| File Description | Documents |
|---|---------------------------|
| Details of bandwidth available in the Institution | View File |
| Upload any additional information | No File Uploaded |

4.3.4 - Institution has facilities for e-content development: **E. None of the above**
Facilities available for e-content development
Media Centre
Audio-Visual Centre
Lecture Capturing System (LCS)
Mixing equipments and software for editing

| File Description | Documents |
|--|-------------------------|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | Nil |
| List of facilities for e-content development (Data Template) | No File Uploaded |

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

24.79

| File Description | Documents |
|-----------------------------------|---------------------------|
| Audited statements of accounts | No File Uploaded |
| Upload any additional information | View File |

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

Physical, Academic and Support facilities of the institution enjoy a good system of maintenance and utilization. The management committee fulfills the requirements and needs of the college. Administrative staff take care of maintenance of class rooms and the campus. The institution functions in two shifts and so the infrastructure is optimally used. The seminar hall is always engaged with meetings, seminars, conferences and other activities. The playgrounds are optimally used by the students of the institution. They are kept open for the neighbouring community also to use during the holidays and weekends. The youth and the children around are highly benefited by the facility. The infrastructure is effectively maintained with the Professionals and technicians. Technical staff and lab assistants maintain the laboratories of various science departments. All the playgrounds of sports and games are systematically maintained by the marker and the support staff. The librarian and his subordinate staff care the library facility to the standard. A committee comprising teaching staff members take stock annually of the physical and other support facilities, which leads to mending of damaged articles for better maintenance.

| File Description | Documents |
|---------------------------------------|------------------|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | Nil |

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

558

| File Description | Documents |
|---|---------------------------|
| Upload self-attested letters with the list of students receiving scholarships | View File |
| Upload any additional information | View File |

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

0

| File Description | Documents |
|---|------------------|
| Upload any additional information | No File Uploaded |
| Institutional data in prescribed format | No File Uploaded |

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology

A. All of the above

| File Description | Documents |
|---|---------------------------|
| Link to Institutional website | Nil |
| Details of capability development and schemes | View File |
| Any additional information | View File |

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

553

| File Description | Documents |
|--|---------------------------|
| Any additional information | View File |
| Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template) | View File |

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely

C. Any 2 of the above

redressal of grievances through appropriate committees

| File Description | Documents |
|--|---------------------------|
| Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee | View File |
| Details of student grievances including sexual harassment and ragging cases | No File Uploaded |
| Upload any additional information | View File |

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

134

| File Description | Documents |
|---------------------------------------|---------------------------|
| Self-attested list of students placed | View File |
| Upload any additional information | View File |

5.2.2 - Number of outgoing students progressing to higher education

91

| File Description | Documents |
|---|---------------------------|
| Upload supporting data for students/alumni | View File |
| Details of students who went for higher education | View File |
| Any additional information | No File Uploaded |

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

0

| File Description | Documents |
|--|---------------------------|
| Upload supporting data for students/alumni | View File |
| Any additional information | View File |

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

07

| File Description | Documents |
|--|---------------------------|
| e-copies of award letters and certificates | View File |
| Any additional information | View File |

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

Students being the ultimate beneficiaries of the institution's highquality academic efforts, find representation in Academic Council, the highest body for approving curricula, Department Associations, Sports Committee, Reader's Forum, Organizing Committees of seminars, Green Club, Rotaract Club, Red Ribbon Club, Youth Welfare Committee, Youth Red Cross Committee, Women Empowerment Cell, etc., and their needs are represented and addressed. In order to foster a connection between the Department and the class, each class is represented by a student class representative. All the needs of the students are efficiently addressed for the academic excellence of the beneficiaries. Students have active representation in organizing extension and community activities in the adopted villages.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Upload any additional information | View File |
| Paste link for additional information | Nil |

5.3.3 - Number of sports and cultural events / competitions organised by the institution

09

| File Description | Documents |
|--|---------------------------|
| Report of the event | No File Uploaded |
| List of sports and cultural events / competitions organised per year | View File |
| Upload any additional information | View File |

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

The alumni of the institution represent the Boards of Studies of the Departments concerned towards academic excellence of the institution. The institution has the policy of paying priority to the alumni for appointment as faculty and non-teaching staff in the institution. Recently the Departments have created WhatsApp groups for the alumni to keep them as integral part of the institution for life. The process of getting the Alumni Association registered under the Tamil Nadu Society Registration Act, 1975 is in the pipeline.

| File Description | Documents |
|---------------------------------------|------------------|
| Upload any additional information | No File Uploaded |
| Paste link for additional Information | Nil |

5.4.2 - Alumni's financial contribution during the year E. <2 Lakhs

| File Description | Documents |
|-----------------------------------|------------------|
| Upload any additional information | No File Uploaded |

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

The institution's objective is to provide top-notch education to the underprivileged segment of society, and its ambition is to strive

for excellence in all fields of knowledge. To execute the mission to realize the vision of academic excellence, the institution has constituted different committees with definite objectives viz. Governing Body of the college comprising members of Management Committee, Regional Joint Director of Collegiate Education, University Nominee, senior teachers of the institution, Management Committee, consisting of management members, Principal and two senior teachers, Deans, Office of the Controller of Examinations, UGC recommended Committees involving senior teachers Staff Council involving HODs, IQAC, Finance Committee, Students-Support Programme Wings, Board of Studies, Academic Council, Awards Committee, Sports Committee and other statutory committees. These committees are very dedicated to raising the college to a new level in line with the institution's vision and goal. Each committee works in tandem with the others to carry out its duties and fully realise the institution's vision and goal, hence to make the college as a desirable study destination of the community around.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | View File |
| Paste link for additional Information | http://www.sncollegemadurai.org/uploads/Hand_Book_2021-22.pdf |

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

Decentralisation and participative management are two institutional practises that demonstrate effective leadership. IQAC is a great illustration of participative management and decentralisation. The fifteen teaching staff members of IQAC, including the selfsupporting teachers, are organised into groups according to the quantum and gravity of the task at hand. Under the direction and coordination of the coordinator, IQAC, each group is responsible for gathering information from a specific source, such as the management office, principal's office, controller of examinations office, academic departments, library, teachers, and various wings of extension and student support programmes. Effective channels and mechanisms for data collection have been developed. A group gathers feedback on various facets of campus life. The groups involved diligently gather data with supporting documentation and properly consolidate it. To verify the accuracy of the AQARs created, a dataverification committee encompassing senior teachers has been formed. Decentralisation and participative management are practises that

enable IQAC to carry out its duties flawlessly.

| File Description | Documents |
|---|---------------------------|
| Upload strategic plan and deployment documents on the website | No File Uploaded |
| Upload any additional information | View File |
| Paste link for additional Information | Nil |

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

The academic calendar for the college includes important national and international days for the institution to observe, the schedules of internal tests, the wings of student support programmes, higher order committees, IQAC composition, general examination rules and regulations, and a list of Endowments. The academic calendar is also uploaded on the college website. The practice of gathering feedback from parents, alumni, students, and examiners on different academic components like curriculum, infrastructure, the teaching-learning process, evaluation, and office services is the perspective plan. To ensure that students have a high-quality academic experience, the feedback is methodically assessed, and the results are truly taken into consideration for improvement in every way.

| File Description | Documents |
|--|---|
| Strategic Plan and deployment documents on the website | View File |
| Paste link for additional information | http://www.sncollegemadurai.org/uploads/Hand_Book_2021-22.pdf |
| Upload any additional information | No File Uploaded |

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

As per the Tamil Nadu Private College Management Act - 1970, the Governing Body is constituted with Chairman, Management Committee representatives, UGC Nominee, Principal and two senior staff members of the college. All the policy decisions and other vital decisions

including appointments, staff welfare, are made by the committee to facilitate overall development of the institution. IQAC:

Composition of IQAC is formed as per the revised guidelines of NAAC and the cell actively coordinates all the activities of the college for quality sustenance. The Principal is the Chairperson of the Cell. Finance Committee: The committee comprising the Principal as Chairman, Governing Body nominee, Management Committee representative and University nominee takes care of the financial affairs of the institution. College Staff Council: HODs, Coordinator of IQAC, Deans, Controller of Examinations, Part -V Programme officers are the members of the council.

| File Description | Documents |
|---|---------------------------|
| Paste link to Organogram on the institution webpage | Nil |
| Upload any additional information | View File |
| Paste link for additional Information | Nil |

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

| File Description | Documents |
|---|---------------------------|
| ERP (Enterprise Resource Planning) Document | No File Uploaded |
| Screen shots of user interfaces | No File Uploaded |
| Details of implementation of e-governance in areas of operation | View File |
| Any additional information | No File Uploaded |

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

The institution places a greater emphasis on the welfare of the staff, and she feels that the institution's success is correlated with the staff's wellbeing. To prevent new teachers from feeling any financial pressure, salary advances are given to them until they get their regular pay. The regular holding of medical camps is really

beneficial for the staff members' health. The institution practises giving staff members' children preference for admission to various programmes. The staff enjoy the provision of thrift society loan through the college. Insurance premium and any other loan instalment are permitted to be deducted from the salary account. With the help of expert security services and CCTV cameras, the staff's security and safety are well-considered. Flexibility in working hours is provided to female teaching employees who are in the family way or have recently given birth, without affecting workload. All employees have access to statutory benefits such the CL, RH, ML, EL, and LPA as well as an hour of permission in conformity to government regulations. The campus's various playgrounds and sports facilities are available for staff to utilize in order to maintain both good physical and mental health.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Upload any additional information | View File |
| Paste link for additional information | Nil |

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

0

| File Description | Documents |
|---|------------------|
| Upload any additional information | No File Uploaded |
| Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template) | No File Uploaded |

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

03

| File Description | Documents |
|--|---------------------------|
| Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres) | View File |
| Upload any additional information | View File |

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

37

| File Description | Documents |
|---|---------------------------|
| Summary of the IQAC report | View File |
| Reports of the Human Resource Development Centres (UGC ASC or other relevant centers) | View File |
| Upload any additional information | View File |

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

The institution has judiciously constituted Finance Committee comprising the Principal, the Secretary as Governing Body Nominee, a senior Professor as Management Committee nominee of the college and a senior professor nominated by the University to execute all the financial affairs of the institution. The committee meets periodically to discuss and take vital decisions on budgetary allocation. Both the internal and the external auditing bodies audit the institutional accounts regularly. The audit reports are scrutinized by the Finance Committee and placed before Governing Council for approval. The Government audit is carried out by the Government auditors through Regional Joint Director of Collegiate Education, Madurai every year. Further, Audit is also conducted by PAG once in three years. The statutory auditor of the institution prepares the statement to be submitted to the office of the Income Tax.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Upload any additional information | View File |
| Paste link for additional information | Nil |

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

0

| File Description | Documents |
|---|------------------|
| Annual statements of accounts | No File Uploaded |
| Details of funds / grants received from non-government bodies, individuals, philanthropists during the year | No File Uploaded |
| Any additional information | No File Uploaded |

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

The institution mobilizes the funds primarily through the special fees from the aided stream of academic programmes and the fees from the self-financing academic programmes besides the grant-in-aid of salary from the state government and the government scholarship for the students. Fund also generates through the Endowment deposits. The Finance Committee comprising the Principal, the Secretary of the college, a senior teaching staff representative and a University nominee plans, executes, monitors and reviews the budgetary allocation for the academic and infrastructure development of the college. The fund is methodically utilized for conducting seminars, workshops, Faculty Development programmes, Department Association meetings, meetings organized by various wings of extensions and students support programs, seed money for researches, welfare schemes like providing tracksuits for sports students and celebrating important national days. It is also spared for maintaining and augmenting infrastructure and equipment. The fund generated through endowment deposits is used to honour the students for discipline, regularity, academic achievements as cash awards.

| File Description | Documents |
|---------------------------------------|------------------|
| Upload any additional information | No File Uploaded |
| Paste link for additional Information | Nil |

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

To adopt modern teaching methods to realize increased educational standards and innovations, the IOAC has taken initiative to install digital smart-class room which provides enhanced teaching and learning experience to have better tomorrow. Revamping the curriculum on the line of LOCF was initiated by IQAC to create holistic, thoughtful, creative and well - rounded individuals equipped with the essential skills for the development of enlightened and skilled society. Accordingly, the course structure, syllabi and question pattern were revised in accordance with the prescriptions of LOCF and placed before the Boards of Studies on 23.03.2022. Getting well-shaped in the hands of the Boards of Studies of various programmes, the revised the curricula and question pattern were presented to the Academic Council for scrutiny and approval. The approved revised syllabi of LOCF patter would come into practice wef 2022 - 2023.

* SNC Journal of Academic Research in Humanities and Sciences (SJARHS) launched.

* Faculty Development Programme on Enriching Curriculum with Web Resources organized on 29.10.2021.

* Skill Development Programme for Non-Teaching Staff on Tally organized on 09.04.2022.

* Workshop on SWAYAM MOOC - Gateway to Effective for Teaching organized on 25.05.2022.

* Six COVID-19 free Vaccination camps organized on 27.08.2021, 03.09.2021, 16.09.2021, 04.12.2021, 11.12.2021, 30.12.2021.

* Proposal to MHRD for Unnat Bharat Abhiyan (UBA) submitted.

* Internal Academic Audit conducted on 08.04.2022.

| File Description | Documents |
|---------------------------------------|------------------|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | Nil |

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

Academic Audit has proved an effective mechanism to review the teaching-learning process, methodology and learning outcomes. By this exercise, the teachers are able to understand the grey areas in the entire teaching-learning process and seeks the remedy to address the patches. Their practice gets improved with the efforts of the remedial measures. Committed discussion of the teachers with the academic audit committee enlightens them with appropriate measures to make the pedagogical process productive. Feedback mechanism effected by IQAC is the other option which helps one to know the strengths and limitations of the teaching-learning process. Feedback is mobilized from the students, parents, examiners, and alumni on various components like curriculum, teaching exercise, evaluation system, and infrastructural facilities. Feedback from all quarters is scientifically analysed and the factors requiring attention are identified and mended with appropriate remedies. In the background of the outcome of the feedback analysis members of the Departments collectively meditate upon the solutions to apply and make the entire pedagogical practice result-oriented.

| File Description | Documents |
|---------------------------------------|------------------|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | Nil |

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other

B. Any 3 of the above

quality audit recognized by state, national or international agencies (such as ISO Certification)

| File Description | Documents |
|--|---------------------------|
| Paste the web link of annual reports of the Institution | Nil |
| Upload e-copies of accreditations and certification | No File Uploaded |
| Upload details of quality assurance initiatives of the institution | View File |
| Upload any additional information | View File |

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Being a coeducational institution, the college gives gender sensitization initiatives more attention. The institution is dedicated to fostering an environment on campus that will help girl students feel extremely comfortable and secure. Women's Empowerment Cell and Women's Entrepreneurship Development Cell, for example, run programmes to nourish women's health and life skills. In order to give fresher female students confidence and hope for the future, the institution regularly conducts social awareness programmes for them, provides counselling to them, increases the number of sports facilities available to them, and observes International Women's Day. The female students received practical instruction in mushroom farming in order to encourage them to become entrepreneurs to enjoy economic independence. Traditionally the institution has effectively created a culture of gender justice where girl students are respected and acknowledged, enjoying a standing that is honourable inside the institution. Employees both male and female adhere to the values of respect, understanding, and cooperation while working together in a fraternal environment. The female students feel quite comfortable thanks to the large number of female employees, the sophisticated security system, and the CCTVs.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | No File Uploaded |
| Paste link for additional Information | https://drive.google.com/file/d/1IkWkUbSAPeZJTvH811VUR4aA0hV7Fp0s/view?usp=share_link |

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment

D. Any 1of the above

| File Description | Documents |
|--------------------------------|---------------------------|
| Geotagged Photographs | View File |
| Any other relevant information | No File Uploaded |

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

The institution demonstrates its responsibility towards societal and environmental issues and displays sensitivity to global warming and thus it is committed to the cause of environmental health. It is constantly on efforts to minimize the waste in all respects. As one third of the college is covered with tree (species) canopy, leaf litters make a major solid waste. Onsite Composting of the leaf litters is done and the composted is mixed with commercial products called Bio humus and used as organic manure. The college has waste yard to dump building demolition waste which is recycled into growth media. Collection bins are placed at different points and plastic waste are separated and disposed. Hazardous chemicals from Chemistry laboratories are handled with fuming cupboard and the chemical wastes are carefully dumped in the deep pits. However chemicals used in the chemistry laboratory are dilute acids only. So the chemicals used are safe and not hazardous. There is no possibility for the generation of radioactive waste and biomedical wastes. E-wastes are collected in a huge bin and handed over to a private agency Madurai for the effective recycling. Grey water is discharged into soil to benefit the plants.

| File Description | Documents |
|---|---------------------------|
| Relevant documents like agreements/MoUs with Government and other approved agencies | No File Uploaded |
| Geotagged photographs of the facilities | View File |
| Any other relevant information | No File Uploaded |

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus C. Any 2 of the above

| File Description | Documents |
|--|---------------------------|
| Geotagged photographs / videos of the facilities | View File |
| Any other relevant information | No File Uploaded |

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: B. Any 3 of the above

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

| File Description | Documents |
|--|---------------------------|
| Geotagged photos / videos of the facilities | View File |
| Various policy documents / decisions circulated for implementation | No File Uploaded |
| Any other relevant documents | No File Uploaded |

7.1.6 - Quality audits on environment and energy undertaken by the institution

7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:

C. Any 2 of the above

- 1. Green audit**
- 2. Energy audit**
- 3. Environment audit**
- 4. Clean and green campus recognitions/awards**
- 5. Beyond the campus environmental promotional activities**

| File Description | Documents |
|---|---------------------------|
| Reports on environment and energy audits submitted by the auditing agency | No File Uploaded |
| Certification by the auditing agency | No File Uploaded |
| Certificates of the awards received | No File Uploaded |
| Any other relevant information | View File |

7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.

D. Any 1 of the above

| File Description | Documents |
|--|---------------------------|
| Geotagged photographs / videos of facilities | No File Uploaded |
| Policy documents and brochures on the support to be provided | View File |
| Details of the software procured for providing assistance | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

An educational institution should promote an environment which upholds greater values like tolerance and harmony to turn the students into responsible citizens. The institution organized Covid-19 vaccination camp six times on the campus inviting the community around to get administered of vaccination. Chess competitions were organized for school children around on 26.11.2021 and 27.11.2021 and Hands-on-training in Mushroom Cultivation for school girlstudents was offered on 23.11.2021. The students took initiative of door-to-door canvassing of the community around for vaccination on 15.09.2021 when the public showed lukewarm response to vaccination. NSS volunteers were pressed into service of making entry of vaccination done at the Primary Health Centre, Valayankulam village on 19.09.2021. Clean India Camp was organized with NCC cadets at Valayankulam village on 22.10.2021. Organic manure (compost) production was demonstrated for the benefit of the villagers around. All the days of cultural and religious importance are observed. Elocution competition on virtue of Tamil culture was organized on 25.05.2022.

| File Description | Documents |
|--|---------------------------|
| Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution) | View File |

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

In addition to observing Constitution Day for this purpose, the institution educates students and employees about all the rights and

responsibilities of law-abiding citizens as outlined in the framework of the constitution through invited speakers. The fundamental principles of justice, equality, liberty, and fraternity are emphasised and reaffirmed during such meetings. The "Value Education" course instills principles in the students to encourage civic responsibility. The students exhibit their social beliefs and sense of civic duty by taking part in rallies and other activities in the adopted villages. Employees take part in the democratic process, for instance, by carrying out election tasks. Election authorities speak to the faculty and students on the duty of the voter. A good number of students were drafted to Primary Health Centre, Valayankulam to make entries of the vaccinated, hence the sense of social responsibility imbibed. Thus the staff and the students are sensitized on the need to follow secular ideals like appreciating and respecting diversities in religion, caste, culture etc., to realize unity in diversity.

| File Description | Documents |
|---|---------------------------|
| Details of activities that inculcate values necessary to transform students into responsible citizens | View File |
| Any other relevant information | No File Uploaded |

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized

C. Any 2 of the above

| File Description | Documents |
|--|---------------------------|
| Code of Ethics - policy document | No File Uploaded |
| Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims | View File |
| Any other relevant information | No File Uploaded |

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution is highly conscious that celebrating National and International commemorative days and days of cultural importance benefits the students with demonstration of cultural and social values and other human values. Webinar on "Practising Yoga for Good Health" was organized to mark International Yoga Day on 21.06.2021. NSS Day was celebrated on 24.09.2021. Celebration of Wild Life week emphasized the responsibility of protecting and preserving flora and fauna. To mark Constitution Day or National Law Day on 26.11.2021, a seminar was organized on Fundamental Rights enshrined in Indian Constitution. Human Rights Day was observed on 10.12.2021 with special focus on Human Rights and Juvenile Justice. Tamil Literary Forum organized a seminar on the Glory of Tamil Poet Bharathi on his birthday. Independence Day and Republic Day witnessed a grand festivity. The institution celebrated National Science Day on 28.02.2022 and International Women's Day on 08.03.2022. The institution organized Health Awareness programme on 07.04.2022 to mark World Health Day. World Book Day found its day in the institution while Readers Forum organizing a deliberation on the power of writings with special reference to the eminent writer P. Singaram on 26.04.2022.

| File Description | Documents |
|--|---------------------------|
| Annual report of the celebrations and commemorative events for during the year | View File |
| Geotagged photographs of some of the events | View File |
| Any other relevant information | No File Uploaded |

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

1. Academic Audit

Objectives:

To assess the academic performance of the departments and so the institution.

To make conscious of the strengths and weaknesses of the institution.

To update the curriculum, teaching, learning and evaluation methods.

To strengthen the quality culture of the institution.

To ensure effective use of available institutional resources.

2. Recognizing and Encouraging the Achievements of the Students with Endowment Awards

Objectives:

To motivate the students to excel in academics and life skills.

To make the students feel recognized for their efforts exerted.

To promote healthy competition among the students for excellence.

To make the students practice quality culture by heart and soul.

| File Description | Documents |
|---|---|
| Best practices in the Institutional website | http://www.sncollegemadurai.org/uploads/Best_Practice-2021-22_final_web.pdf |
| Any other relevant information | Nil |

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

Being committed to creating leaders with holistic personality, the institution has established various Wings of student support programmes to impart good temperament, conscientiousness, problem solving and decision-making skills, sense of cooperation, ability to accept constructive criticism, time management, self-awareness and empathy, communication skills, social consciousness, resilience and ability to cope with challenges, creative thinking and critical thinking, assertiveness and equanimity, negotiation skills, presentation skills, organizing skills, stress management skill, time management skill, etc to the students to prepare them for quality life and so quality leaders. The wings engaged in enriching the personality make up of the students include Youth Welfare, Youth Red Cross, Red Ribbon Club, Women Empowerment Cell, Entrepreneurship Development Cell, Women Entrepreneurship Development Cell, Centre for Gandhian Studies, Rotaract Club, Readers Forum, Yoga Training Centre, Creative Writing Club, Centre for Environmental Awareness, Centre for Women Legal Awareness, Centre for Archaeological Awareness. Each wing is governed by its Vision and Mission and welldefined objectives. The Wings stage activities judiciously to the realization of the objectives. Mere advancement of knowledge will not benefit the students for fruitful life. Thus the activities of the Wings are of great value in terms of advancement of personalitytraits of the students towards well-meaning life.

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

Professional ethics, gender sensitization, human values, and environmental values are given substantial emphasis in courses from a variety of programmes to help students become citizens who are guided by human values. Environmental Studies, Value Education, Eco Literature, Women's Writing in English, Organic Farming, Bio Fertilisers and Biocides, Dairy Chemistry, Ecology, and Biodiversity are among the courses which develop the learners into more morally solid, earth-conscious defenders of human values, and advocates of gender equality. The role of NSS and NCC is crucial in imparting social consciousness, community responsibility, nationalistic spirit, and other seminal human values to transform the students into socially and morally responsible citizens.

| File Description | Documents |
|---------------------------------------|---|
| Upload additional information, if any | No File Uploaded |
| Link for additional information | http://www.sncollegemadurai.org/?/page/aided |

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

0

| File Description | Documents |
|--|------------------|
| Minutes of relevant Academic Council/BOS meeting | No File Uploaded |
| Details of syllabus revision during the year | No File Uploaded |
| Any additional information | No File Uploaded |

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

| 273 | |
|---|---------------------------|
| File Description | Documents |
| Curriculum / Syllabus of such courses | View File |
| Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses | No File Uploaded |
| MoUs with relevant organizations for these courses, if any | No File Uploaded |
| Any additional information | No File Uploaded |
| 1.2 - Academic Flexibility | |
| 1.2.1 - Number of new courses introduced across all programmes offered during the year | |
| 0 | |
| File Description | Documents |
| Minutes of relevant Academic Council/BoS meetings | No File Uploaded |
| Any additional information | No File Uploaded |
| Institutional data in prescribed format (Data Template) | No File Uploaded |
| 1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System | |
| 21 | |
| File Description | Documents |
| Minutes of relevant Academic Council/BoS meetings | View File |
| Any additional information | No File Uploaded |
| List of Add on /Certificate programs (Data Template) | View File |
| 1.3 - Curriculum Enrichment | |
| 1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum | |

Professional ethics, gender sensitization, human values, and environmental values are given substantial emphasis in courses from a variety of programmes to help students become citizens who are guided by human values. Environmental Studies, Value Education, Eco Literature, Women's Writing in English, Organic Farming, Bio Fertilisers and Biocides, Diary Chemistry, Ecology, and Biodiversity are among the courses which develop the learners into more morally solid, earth-conscious defenders of human values, and advocates of gender equality. The role of NSS and NCC is crucial in imparting social consciousness, community responsibility, nationalistic spirit, and other seminal human values to transform the students into socially and morally responsible citizens.

| File Description | Documents |
|---|---------------------------|
| Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum | View File |
| Any additional information | No File Uploaded |

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

21

| File Description | Documents |
|--|---------------------------|
| List of value-added courses | View File |
| Brochure or any other document relating to value-added courses | View File |
| Any additional information | No File Uploaded |

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

999

| File Description | Documents |
|----------------------------|---------------------------|
| List of students enrolled | View File |
| Any additional information | No File Uploaded |

| | |
|---|---|
| 1.3.4 - Number of students undertaking field work/projects/ internships / student projects | |
| 161 | |
| File Description | Documents |
| List of programmes and number of students undertaking field projects / internships / student projects | View File |
| Any additional information | No File Uploaded |
| 1.4 - Feedback System | |
| 1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni | B. Any 3 of the above |
| File Description | Documents |
| Provide the URL for stakeholders' feedback report | http://www.sncollegemadurai.org/uploads/Feed |
| Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management | No File Uploaded |
| Any additional information | No File Uploaded |
| 1.4.2 - The feedback system of the Institution comprises the following | A. Feedback collected, analysed and action taken made available on the website |
| File Description | Documents |
| Provide URL for stakeholders' feedback report | http://www.sncollegemadurai.org/uploads/Feed |
| Any additional information | No File Uploaded |
| TEACHING-LEARNING AND EVALUATION | |
| 2.1 - Student Enrollment and Profile | |
| 2.1.1 - Enrolment of Students | |

2.1.1.1 - Number of students admitted (year-wise) during the year

672

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Institutional data in prescribed format | View File |

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

529

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Number of seats filled against seats reserved (Data Template) | View File |

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

The institution has a mechanism in place for assigning a teacher to be in charge of a particular class. The teacher determines each student's level of learning while engaging the class in conversation with other teachers. The lecturers provide informal academic orientation, simplified learning materials, and motivational exercises to the students who are still working on their academic goals. Peer group learning, seminars, and motivational addresses are also added to this programme to help students develop confidence in their academic abilities. The mentor method is extremely beneficial for keeping mentors informed about the learning challenges of their mentees and enabling them to help the students fall on a good academic track. The high achievers are urged to enroll in MOOC courses, learn from NPTEL lectures for in-depth understanding, present papers in seminars organized in other institutions, attend quiz programs and render academic help to the slow achievers. These exposures will also deepen the knowledge of the star learners.

| File Description | Documents |
|---------------------------------------|------------------|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | Nil |

2.2.2 - Student – Teacher (full-time) ratio

| Year | Number of Students | Number of Teachers |
|------------|--------------------|--------------------|
| 29/04/2022 | 1978 | 111 |

| File Description | Documents |
|-----------------------------------|---------------------------|
| Upload any additional information | View File |

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

The faculty of the institution follow a philosophy that emphasises experiential learning for students. The traditional teacher-centric approach to learning has been replaced by a more student-centric one that encourages active engagement and interaction among students throughout the learning process. Students learn effectively through experiential activities like debates, discussions, quizzes, group discussions, extempore, short story and poetry writing, puzzles, spell bees, roleplays, pair and group activities, situational conversations, projects, and problem-solving activities. Students in science are exposed to field studies, which encourages group projects. The students' learning experience is enriched by exposure to high-quality online lectures, seminars, presentations, and ICTsupported techniques like PowerPoint presentations.

| File Description | Documents |
|-----------------------------------|---------------------------|
| Upload any additional information | View File |
| Link for additional Information | Nil |

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

Technology intervention in the field of academics has redefined the teaching - learning strategies. It greatly helps the pedagogies to ward off the conventional chalk-talk method of teaching and engage more active and more interesting teaching-learning exercise. ICT technology has become the integral part of the pedagogic system. Computers/Laptops, LCD Projectors, Mobile Phones, WhatsApp are in effective use in the institution to provide academic instructions, learning materials, syllabi, assignments, and share information.

| File Description | Documents |
|--|---------------------------|
| Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process | Nil |
| Upload any additional information | View File |

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

110

| File Description | Documents |
|---|---------------------------|
| Upload year-wise number of students enrolled and full-time teachers on roll | View File |
| Circulars with regard to assigning mentors to mentees | View File |

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

Following the end of online classes during lockdown, in person classes resumed to practice. The institution faithfully adhered to the rescheduled Academic Calendar which represented planning of the college for the odd and even semesters. It served a guide to the teachers and students to know the schedule of various academic activities so that the teachers and the administration could plan and execute tasks at appropriate points of time. This professional approach to the time management guarantees the improvement of teaching and learning qualities. Head of the Department periodically reviews the covering of syllabus and the teachers are encouraged to cover the syllabus

appropriately and deliver study materials to the students in time to make them well prepared to appear for internal tests and summative examinations confidently. The institution practices peer coaching system in which advanced achievers accord academic assistance to slow achievers to keep them on track. This practice helps the slow achievers feel more comfortable and confident in their academic journey.

| File Description | Documents |
|---|---------------------------|
| Upload the Academic Calendar and Teaching Plans during the year | View File |

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

111

| File Description | Documents |
|--|---------------------------|
| Year-wise full-time teachers and sanctioned posts for the year | View File |
| List of the faculty members authenticated by the Head of HEI | No File Uploaded |
| Any additional information | No File Uploaded |

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

70

| File Description | Documents |
|---|---------------------------|
| List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years | View File |
| Any additional information | No File Uploaded |

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

908

| File Description | Documents |
|---|---------------------------|
| List of teachers including their PAN, designation, Department and details of their experience | View File |
| Any additional information | No File Uploaded |

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

15

| File Description | Documents |
|--|---------------------------|
| List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result | View File |
| Any additional information | No File Uploaded |

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

87

| File Description | Documents |
|---|---------------------------|
| Upload the number of complaints and total number of students who appeared for exams during the year | View File |
| Upload any additional information | No File Uploaded |

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

Institution practises an objective, comprehensive, foolproof Examination Management System upholding the integrity of the institution. The examination system comprises two components namely, Continuous Internal Assessment (CIA) and Summative Examination (SE) with the weightage of 25 marks and 75 marks respectively. The office of the Controller of Examinations executes the management of examinations system well integrated with information technology. Marks entry, grade, percentage and

Cumulative Grade Point Average (CGPA), preparation and analysis of the results are automated. Hall tickets carrying date, time, course code, title of the course, photo of the student are computer generated. Segregation of fee particulars of aided programmes and self-financing programmes is automated. The particulars of the courses failed or passed of each student are automated. Pass percentage for each course is autocalculated. Softwares of information technology installed have made the management of examinations system fruitful.

| File Description | Documents |
|---------------------------------------|------------------|
| Upload any additional information | No File Uploaded |
| Paste link for additional Information | Nil |

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

Each course's syllabus profile is determined by a systematic pattern that includes the course learning objectives and learning outcomes. All the particulars of the courses of the programmes and the related reference books have been made available on the College Website for the students to have an easy access. Teachers are committed to disseminate the knowledge of the profile of each course and expected outcomes to the students, for them to have a comprehensive understanding of the courses of study.

| File Description | Documents |
|--|---|
| Upload COs for all courses (exemplars from the Glossary) | No File Uploaded |
| Upload any additional information | No File Uploaded |
| Link for additional Information | http://www.sncollegemadurai.org/?/page/aided |

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

The performance of the students in the Internal Tests, classroom assessment activities and the Summative Examinations can be the realistic indicator of the students' achievement level of the prescribed learning outcomes of the courses. The teachers in

charge of the class and the courses are conscious of their wards' realization of the objectives of the course concerned. Student mentees are made to know of their status of realization of the expected course outcomes by the mentors through ward system. Feedback from external examiners on general performances of the students, number of students moving to higher studies and placements serve as the indicators of the students' realization of the learning outcomes of the courses.

| File Description | Documents |
|---------------------------------------|------------------|
| Upload any additional information | No File Uploaded |
| Paste link for additional Information | Nil |

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

601

| File Description | Documents |
|---|---------------------------|
| Upload list of Programmes and number of students appear for and passed in the final year examinations | View File |
| Upload any additional information | No File Uploaded |
| Paste link for the annual report | Nil |

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

http://www.sncollegemadurai.org/uploads/Feedback_2021-2022_FINAL.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

The institution is committed to provide adequate infrastructural facilities and conducive environment to promote research activities. It is privileged with six Research Departments, each with Department library. The ICT enabled seminar hall with LCD projector is used to conduct seminars on various research topics, invited talks, colloquium, viva-voces etc. The lab facilities of Science Departments are upgraded with the necessary equipment funded by DST-FIST to upgrade research facilities. A peer-reviewed Research Journal SNC Academic Journal of Research in Humanities and Sciences has been launched by the college to motivate the staff members to publish research articles. All the members of faculty are encouraged to invite minor and major research projects funded by various funding agencies. The institution organizes seminars and conferences to promote research culture in the institution. The teachers are motivated to participate in various FDPs and Conferences related to research efforts and are encouraged to publish research articles in peer reviewed journals and UGC CARE listed journals. General library of the institution provides comfortable space for the research guide and scholars to discuss the research progress free of any intervention.

| File Description | Documents |
|--|------------------|
| Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption | No File Uploaded |
| Provide URL of policy document on promotion of research uploaded on the website | Nil |
| Any additional information | No File Uploaded |

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

0

| File Description | Documents |
|---|------------------|
| Minutes of the relevant bodies of the institution regarding seed money | No File Uploaded |
| Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized | No File Uploaded |
| List of teachers receiving grant and details of grant received | No File Uploaded |
| Any additional information | No File Uploaded |

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

0

| File Description | Documents |
|---|------------------|
| e-copies of the award letters of the teachers | No File Uploaded |
| List of teachers and details of their international fellowship(s) | No File Uploaded |
| Any additional information | No File Uploaded |

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

0

| File Description | Documents |
|--|------------------|
| e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations | No File Uploaded |
| List of projects and grant details | No File Uploaded |
| Any additional information | No File Uploaded |

3.2.2 - Number of teachers having research projects during the year

0

| File Description | Documents |
|---|------------------|
| Upload any additional information | No File Uploaded |
| Paste link for additional Information | Nil |
| List of research projects during the year | No File Uploaded |

3.2.3 - Number of teachers recognised as research guides

35

| File Description | Documents |
|---|---------------------------|
| Upload copies of the letter of the university recognizing teachers as research guides | No File Uploaded |
| Institutional data in Prescribed format | View File |

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

0

| File Description | Documents |
|---|------------------|
| Supporting document from Funding Agencies | No File Uploaded |
| Paste link to funding agencies' website | Nil |
| Any additional information | No File Uploaded |

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

The institution is fortunate to have the innovative Division of Rural Biotechnology system, which is driven by the vision and objective of imparting technological application knowledge to rural communities to support greater transformation in their agricultural endeavours. Periodically, hands-on training in mushroom farming technologies is made available to the nearby

rural population with the aim of developing mushroom startups. Since 1991, the institution has been actively engaged in numerous research projects on the management of both solid and liquid (sewage) waste. A comprehensive study of the treatment of municipal solid waste (MSW) using solid state fermentation technology has been carried out. The research findings have been shared with Tamil Nadu's local government authorities in an effort to employ technology to manage MSW in the State in a safe and efficient manner. The on-site leaf litter collection is recycled into compost. It is noteworthy that the technique was commercialized for the manufacture of biohumus as part of a DST-sponsored project for the Division of Rural Biotechnology in the year 2013-2014. Farmers around the college are receiving the humus as a way to improve and raise the organic carbon content of their agricultural fields.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Upload any additional information | View File |
| Paste link for additional information | Nil |

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

14

| File Description | Documents |
|--|---------------------------|
| Report of the events | View File |
| List of workshops/seminars conducted during the year | View File |
| Any additional information | No File Uploaded |

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software

D. Any 1 of the above

| File Description | Documents |
|--|---------------------------|
| Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check | No File Uploaded |
| Any additional information | View File |

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

07

| File Description | Documents |
|--|---------------------------|
| URL to the research page on HEI website | Nil |
| List of PhD scholars and details like name of the guide, title of thesis, and year of registration | View File |
| Any additional information | No File Uploaded |

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

55

| File Description | Documents |
|---|---------------------------|
| List of research papers by title, author, department, and year of publication | View File |
| Any additional information | No File Uploaded |

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

04

| File Description | Documents |
|---------------------------------------|---------------------------|
| Upload any additional information | View File |
| Paste link for additional information | Nil |

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

46

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Bibliometrics of the publications during the year | View File |

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

3.4.6.1 - h-index of Scopus during the year

1

| File Description | Documents |
|--|------------------|
| Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution | No File Uploaded |
| Any additional information | No File Uploaded |

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

0

| File Description | Documents |
|--|------------------|
| Audited statements of accounts indicating the revenue generated through consultancy and corporate training | No File Uploaded |
| List of consultants and revenue generated by them | No File Uploaded |
| Any additional information | No File Uploaded |

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

0

| File Description | Documents |
|---|------------------|
| Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy | No File Uploaded |
| List of training programmes, teachers and staff trained for undertaking consultancy | No File Uploaded |
| List of facilities and staff available for undertaking consultancy | No File Uploaded |
| Any additional information | No File Uploaded |

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

Extension activities mostly facilitated by NSS aim at developing amongst students a sense of participation in nation building through social work. Such activities deepen the understanding of the social environment and enrich the personality of the students through the realistic association with the society. This social participation develops in the student a sense of civic responsibility, tolerance, and cooperation. Awareness and Knowledge of social realities inspire the students to have concern for the well being of the community and so become more responsible to society. The academic year 2021-2022 had been punctuated with socially constructive extension activities

organized by NSS viz. Free vaccination camps, Clean India Campaign, No Plastic campaign, Clean campus engagements, Vaccination data entry in Primary Health Centres by volunteers. Social activities organized by the Division of Rural Biotechnology include orienting school children on mushroom cultivation, programmes on solid waste management, and compost production. To see the school community on the campus of the institution, the Department of Physical Education organized District level Chess Tournament for school children. Upholding the sense of social responsibility, the staff members contributed their one day salary to the Chief Minister's Relief Fund to support the society during the testing time of COVID-19.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Upload any additional information | View File |
| Paste link for additional information | Nil |

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

02

| File Description | Documents |
|--|---------------------------|
| Number of awards for extension activities in during the year | View File |
| e-copy of the award letters | View File |
| Any additional information | View File |

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

18

| File Description | Documents |
|---------------------------------|---------------------------|
| Reports of the events organized | View File |
| Any additional information | View File |

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

| 554 | |
|---|---------------------------|
| File Description | Documents |
| Reports of the events | View File |
| Any additional information | View File |
| 3.7 - Collaboration | |
| 3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work | |
| 04 | |
| File Description | Documents |
| Copies of documents highlighting collaboration | View File |
| Any additional information | View File |
| 3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered) | |
| 01 | |
| File Description | Documents |
| e-copies of the MoUs with institution/ industry/ corporate house | No File Uploaded |
| Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year | View File |
| Any additional information | No File Uploaded |
| INFRASTRUCTURE AND LEARNING RESOURCES | |
| 4.1 - Physical Facilities | |
| 4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc. | |
| <p>The college, which has a large campus of 66 acres and is located outside of the city, is praised for having a calm environment that promotes healthy studying. There are 40 spacious classrooms for the comfortable accommodation of the students. . There are</p> | |

dedicated labs for undergraduate and postgraduate science programmes. The classroom facilities and laboratories are regularly equipped and kept in good condition to ensure that students receive a thorough experiential education. The well furnished Airconditioned seminar hall with the seating capacity of 120 persons is used for seminars, PowerPoint Presentation, Role plays, Skit performances to realize authentic learning. There are 25 computers in the well-equipped lab, with required peripherals. The library provides a space for interaction between research supervisors and research scholars so that the students can have rewarding learning experience in respect of research.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Upload any additional information | View File |
| Paste link for additional information | Nil |

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

The Department of Physical Education is known for its spacious play areas and courts for sports and games like table tennis, badminton, volleyball, football, hockey, and kabaddi. It contains all of the essential play articles and tools for a number of sports and games. Thanks to its impressive facilities and accomplishments, the Department is quite busy and draws a great number of students interested in sports and games. Yoga is practiced in comfort on the open ground of vast size. The air-conditioned seminar hall is used for cultural activities as it is more accommodative and well equipped.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Geotagged pictures | No File Uploaded |
| Upload any additional information | View File |
| Paste link for additional information | Nil |

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

01

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | View File |
| Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template) | View File |

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

24.79

| File Description | Documents |
|--|---------------------------|
| Upload audited utilization statements | No File Uploaded |
| Details of Expenditure, excluding salary, during the years | No File Uploaded |
| Any additional information | View File |

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library of the institution is facilitated with online public access catalogue (OPAC) developed in house using Dbase and it has been later updated to FoxPro. The updated OPAC is actively in operation and comfortably serves the needs of the students and the members of staff of the college.

| File Description | Documents |
|---------------------------------------|------------------|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | Nil |

**4.2.2 - Institution has access to the following:
e-journals e-ShodhSindhu Shodhganga
Membership e-books Databases Remote
access to e-resources**

E. None of the above

| File Description | Documents |
|---|------------------|
| Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership | No File Uploaded |
| Upload any additional information | No File Uploaded |

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

0

| File Description | Documents |
|--|------------------|
| Audited statements of accounts | No File Uploaded |
| Any additional information | No File Uploaded |
| Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template) | No File Uploaded |

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

43

| File Description | Documents |
|--|---------------------------|
| Upload details of library usage by teachers and students | View File |
| Any additional information | No File Uploaded |

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

In addition to internet facilities in administrative office and the office of the Controller of the Examinations, the institution has taken initiative to gradually equip the departments with Wi-Fi facility. Accordingly, Department of Chemistry is facilitated with Wi-Fi connectivity to promote quality academic environment.

| File Description | Documents |
|---------------------------------------|------------------|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | Nil |

4.3.2 - Student - Computer ratio

| Number of Students | Number of Computers |
|--------------------|---------------------|
| 103 | 22 |

| File Description | Documents |
|-----------------------------------|---------------------------|
| Upload any additional information | View File |

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus

A. 50 Mbps

| File Description | Documents |
|---|---------------------------|
| Details of bandwidth available in the Institution | View File |
| Upload any additional information | No File Uploaded |

4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing

E. None of the above

| File Description | Documents |
|--|------------------|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | Nil |
| List of facilities for e-content development (Data Template) | No File Uploaded |

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)**24.79**

| File Description | Documents |
|-----------------------------------|---------------------------|
| Audited statements of accounts | No File Uploaded |
| Upload any additional information | View File |

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

Physical, Academic and Support facilities of the institution enjoy a good system of maintenance and utilization. The management committee fulfills the requirements and needs of the college. Administrative staff take care of maintenance of class rooms and the campus. The institution functions in two shifts and so the infrastructure is optimally used. The seminar hall is always engaged with meetings, seminars, conferences and other activities. The playgrounds are optimally used by the students of the institution. They are kept open for the neighbouring community also to use during the holidays and weekends. The youth and the children around are highly benefited by the facility. The infrastructure is effectively maintained with the Professionals and technicians. Technical staff and lab assistants maintain the laboratories of various science departments. All the playgrounds of sports and games are systematically maintained by the marker and the support staff. The librarian and his subordinate staff care the library facility to the standard. A committee comprising teaching staff members take stock annually of the physical and other support facilities, which leads to mending of damaged articles for better maintenance.

| File Description | Documents |
|---------------------------------------|------------------|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | Nil |

STUDENT SUPPORT AND PROGRESSION**5.1 - Student Support****5.1.1 - Number of students benefitted by scholarships and freeships provided by the**

Government during the year

558

| File Description | Documents |
|---|---------------------------|
| Upload self-attested letters with the list of students receiving scholarships | View File |
| Upload any additional information | View File |

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

0

| File Description | Documents |
|---|------------------|
| Upload any additional information | No File Uploaded |
| Institutional data in prescribed format | No File Uploaded |

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology

A. All of the above

| File Description | Documents |
|---|---------------------------|
| Link to Institutional website | Nil |
| Details of capability development and schemes | View File |
| Any additional information | View File |

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

553

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template) | View File |

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees

C. Any 2 of the above

| File Description | Documents |
|--|---------------------------|
| Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee | View File |
| Details of student grievances including sexual harassment and ragging cases | No File Uploaded |
| Upload any additional information | View File |

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

134

| File Description | Documents |
|---------------------------------------|---------------------------|
| Self-attested list of students placed | View File |
| Upload any additional information | View File |

5.2.2 - Number of outgoing students progressing to higher education

| 91 | |
|---|---------------------------|
| File Description | Documents |
| Upload supporting data for students/alumni | View File |
| Details of students who went for higher education | View File |
| Any additional information | No File Uploaded |

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

0

| File Description | Documents |
|--|---------------------------|
| Upload supporting data for students/alumni | View File |
| Any additional information | View File |

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

07

| File Description | Documents |
|--|---------------------------|
| e-copies of award letters and certificates | View File |
| Any additional information | View File |

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

Students being the ultimate beneficiaries of the institution's highquality academic efforts, find representation in Academic Council, the highest body for approving curricula, Department Associations, Sports Committee, Reader's Forum, Organizing Committees of seminars, Green Club, Rotaract Club, Red Ribbon

Club, Youth Welfare Committee, Youth Red Cross Committee, Women Empowerment Cell, etc., and their needs are represented and addressed. In order to foster a connection between the Department and the class, each class is represented by a student class representative. All the needs of the students are efficiently addressed for the academic excellence of the beneficiaries. Students have active representation in organizing extension and community activities in the adopted villages.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Upload any additional information | View File |
| Paste link for additional information | Nil |

5.3.3 - Number of sports and cultural events / competitions organised by the institution

09

| File Description | Documents |
|--|---------------------------|
| Report of the event | No File Uploaded |
| List of sports and cultural events / competitions organised per year | View File |
| Upload any additional information | View File |

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

The alumni of the institution represent the Boards of Studies of the Departments concerned towards academic excellence of the institution. The institution has the policy of paying priority to the alumni for appointment as faculty and non-teaching staff in the institution. Recently the Departments have created WhatsApp groups for the alumni to keep them as integral part of the institution for life. The process of getting the Alumni Association registered under the Tamil Nadu Society Registration Act, 1975 is in the pipeline.

| File Description | Documents |
|---------------------------------------|------------------|
| Upload any additional information | No File Uploaded |
| Paste link for additional Information | Nil |

5.4.2 - Alumni's financial contribution during the year

E. <2 Lakhs

| File Description | Documents |
|-----------------------------------|------------------|
| Upload any additional information | No File Uploaded |

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

The institution's objective is to provide top-notch education to the underprivileged segment of society, and its ambition is to strive for excellence in all fields of knowledge. To execute the mission to realize the vision of academic excellence, the institution has constituted different committees with definite objectives viz. Governing Body of the college comprising members of Management Committee, Regional Joint Director of Collegiate Education, University Nominee, senior teachers of the institution, Management Committee, consisting of management members, Principal and two senior teachers, Deans, Office of the Controller of Examinations, UGC recommended Committees involving senior teachers Staff Council involving HODs, IQAC, Finance Committee, Students-Support Programme Wings, Board of Studies, Academic Council, Awards Committee, Sports Committee and other statutory committees. These committees are very dedicated to raising the college to a new level in line with the institution's vision and goal. Each committee works in tandem with the others to carry out its duties and fully realise the institution's vision and goal, hence to make the college as a desirable study destination of the community around.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | View File |
| Paste link for additional Information | http://www.sncollegemadurai.org/uploads/Hand_Book_2021-22.pdf |

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

Decentralisation and participative management are two institutional practises that demonstrate effective leadership. IQAC is a great illustration of participative management and decentralisation. The fifteen teaching staff members of IQAC, including the selfsupporting teachers, are organised into groups according to the quantum and gravity of the task at hand. Under the direction and coordination of the coordinator, IQAC, each group is responsible for gathering information from a specific source, such as the management office, principal's office, controller of examinations office, academic departments, library, teachers, and various wings of extension and student support programmes. Effective channels and mechanisms for data collection have been developed. A group gathers feedback on various facets of campus life. The groups involved diligently gather data with supporting documentation and properly consolidate it. To verify the accuracy of the AQARs created, a dataverification committee encompassing senior teachers has been formed. Decentralisation and participative management are practises that enable IQAC to carry out its duties flawlessly.

| File Description | Documents |
|---|---------------------------|
| Upload strategic plan and deployment documents on the website | No File Uploaded |
| Upload any additional information | View File |
| Paste link for additional Information | Nil |

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

The academic calendar for the college includes important national

and international days for the institution to observe, the schedules of internal tests, the wings of student support programmes, higher order committees, IQAC composition, general examination rules and regulations, and a list of Endowments. The academic calendar is also uploaded on the college website. The practice of gathering feedback from parents, alumni, students, and examiners on different academic components like curriculum, infrastructure, the teaching-learning process, evaluation, and office services is the perspective plan. To ensure that students have a high-quality academic experience, the feedback is methodically assessed, and the results are truly taken into consideration for improvement in every way.

| File Description | Documents |
|--|---|
| Strategic Plan and deployment documents on the website | View File |
| Paste link for additional information | http://www.sncollegemadurai.org/uploads/Hand Book 2021-22.pdf |
| Upload any additional information | No File Uploaded |

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

As per the Tamil Nadu Private College Management Act - 1970, the Governing Body is constituted with Chairman, Management Committee representatives, UGC Nominee, Principal and two senior staff members of the college. All the policy decisions and other vital decisions including appointments, staff welfare, are made by the committee to facilitate overall development of the institution. IQAC: Composition of IQAC is formed as per the revised guidelines of NAAC and the cell actively coordinates all the activities of the college for quality sustenance. The Principal is the Chairperson of the Cell. Finance Committee: The committee comprising the Principal as Chairman, Governing Body nominee, Management Committee representative and University nominee takes care of the financial affairs of the institution. College Staff Council: HODs, Coordinator of IQAC, Deans, Controller of Examinations, Part -V Programme officers are the members of the council.

| File Description | Documents |
|---|---------------------------|
| Paste link to Organogram on the institution webpage | Nil |
| Upload any additional information | View File |
| Paste link for additional Information | Nil |

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

| File Description | Documents |
|---|---------------------------|
| ERP (Enterprise Resource Planning) Documen | No File Uploaded |
| Screen shots of user interfaces | No File Uploaded |
| Details of implementation of e-governance in areas of operation | View File |
| Any additional information | No File Uploaded |

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

The institution places a greater emphasis on the welfare of the staff, and she feels that the institution's success is correlated with the staff's wellbeing. To prevent new teachers from feeling any financial pressure, salary advances are given to them until they get their regular pay. The regular holding of medical camps is really beneficial for the staff members' health. The institution practises giving staff members' children preference for admission to various programmes. The staff enjoy the provision of thrift society loan through the college. Insurance premium and any other loan instalment are permitted to be deducted from the salary account. With the help of expert security services and CCTV cameras, the staff's security and safety are well-considered. Flexibility in working hours is provided to female teaching employees who are in the family way or have recently given birth, without affecting workload. All employees have access to statutory benefits such the CL, RH, ML, EL, and

LPA as well as an hour of permission in conformity to government regulations. The campus's various playgrounds and sports facilities are available for staff to utilize in order to maintain both good physical and mental health.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Upload any additional information | View File |
| Paste link for additional information | Nil |

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

0

| File Description | Documents |
|---|------------------|
| Upload any additional information | No File Uploaded |
| Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template) | No File Uploaded |

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

03

| File Description | Documents |
|--|---------------------------|
| Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres) | View File |
| Upload any additional information | View File |

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

37

| File Description | Documents |
|---|---------------------------|
| Summary of the IQAC report | View File |
| Reports of the Human Resource Development Centres (UGC ASC or other relevant centers) | View File |
| Upload any additional information | View File |

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

The institution has judiciously constituted Finance Committee comprising the Principal, the Secretary as Governing Body Nominee, a senior Professor as Management Committee nominee of the college and a senior professor nominated by the University to execute all the financial affairs of the institution. The committee meets periodically to discuss and take vital decisions on budgetary allocation. Both the internal and the external auditing bodies audit the institutional accounts regularly. The audit reports are scrutinized by the Finance Committee and placed before Governing Council for approval. The Government audit is carried out by the Government auditors through Regional Joint Director of Collegiate Education, Madurai every year. Further, Audit is also conducted by PAG once in three years. The statutory auditor of the institution prepares the statement to be submitted to the office of the Income Tax.

| File Description | Documents |
|---------------------------------------|---------------------------|
| Upload any additional information | View File |
| Paste link for additional information | Nil |

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

0

| File Description | Documents |
|---|------------------|
| Annual statements of accounts | No File Uploaded |
| Details of funds / grants received from non-government bodies, individuals, philanthropists during the year | No File Uploaded |
| Any additional information | No File Uploaded |

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

The institution mobilizes the funds primarily through the special fees from the aided stream of academic programmes and the fees from the self-financing academic programmes besides the grant-in-aid of salary from the state government and the government scholarship for the students. Fund also generates through the Endowment deposits. The Finance Committee comprising the Principal, the Secretary of the college, a senior teaching staff representative and a University nominee plans, executes, monitors and reviews the budgetary allocation for the academic and infrastructure development of the college. The fund is methodically utilized for conducting seminars, workshops, Faculty Development programmes, Department Association meetings, meetings organized by various wings of extensions and students support programs, seed money for researches, welfare schemes like providing tracksuits for sports students and celebrating important national days. It is also spared for maintaining and augmenting infrastructure and equipment. The fund generated through endowment deposits is used to honour the students for discipline, regularity, academic achievements as cash awards.

| File Description | Documents |
|---------------------------------------|------------------|
| Upload any additional information | No File Uploaded |
| Paste link for additional Information | Nil |

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

To adopt modern teaching methods to realize increased educational standards and innovations, the IOAC has taken initiative to install digital smart-class room which provides enhanced teaching and learning experience to have better tomorrow. Revamping the curriculum on the line of LOCF was initiated by IQAC to create holistic, thoughtful, creative and well - rounded individuals equipped with the essential skills for the development of enlightened and skilled society. Accordingly, the course structure, syllabi and question pattern were revised in accordance with the prescriptions of LOCF and placed before the Boards of Studies on 23.03.2022. Getting well-shaped in the hands of the Boards of Studies of various programmes, the revised the curricula and question pattern were presented to the Academic Council for scrutiny and approval. The approved revised syllabi of LOCF pattern would come into practice wef 2022 - 2023.

* SNC Journal of Academic Research in Humanities and Sciences (SJARHS) launched.

* Faculty Development Programme on Enriching Curriculum with Web Resources organized on 29.10.2021.

* Skill Development Programme for Non-Teaching Staff on Tally organized on 09.04.2022.

* Workshop on SWAYAM MOOC - Gateway to Effective for Teaching organized on 25.05.2022.

* Six COVID-19 free Vaccination camps organized on 27.08.2021, 03.09.2021, 16.09.2021, 04.12.2021, 11.12.2021, 30.12.2021.

* Proposal to MHRD for Unnat Bharat Abhiyan (UBA) submitted.

* Internal Academic Audit conducted on 08.04.2022.

| File Description | Documents |
|---------------------------------------|------------------|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | Nil |

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

Academic Audit has proved an effective mechanism to review the

teaching-learning process, methodology and learning outcomes. By this exercise, the teachers are able to understand the grey areas in the entire teaching-learning process and seeks the remedy to address the patches. Their practice gets improved with the efforts of the remedial measures. Committed discussion of the teachers with the academic audit committee enlightens them with appropriate measures to make the pedagogical process productive. Feedback mechanism effected by IQAC is the other option which helps one to know the strengths and limitations of the teaching-learning process. Feedback is mobilized from the students, parents, examiners, and alumni on various components like curriculum, teaching exercise, evaluation system, and infrastructural facilities. Feedback from all quarters is scientifically analysed and the factors requiring attention are identified and mended with appropriate remedies. In the background of the outcome of the feedback analysis members of the Departments collectively meditate upon the solutions to apply and make the entire pedagogical practice result-oriented.

| File Description | Documents |
|---------------------------------------|------------------|
| Upload any additional information | No File Uploaded |
| Paste link for additional information | Nil |

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)

B. Any 3 of the above

| File Description | Documents |
|--|---------------------------|
| Paste the web link of annual reports of the Institution | Nil |
| Upload e-copies of accreditations and certification | No File Uploaded |
| Upload details of quality assurance initiatives of the institution | View File |
| Upload any additional information | View File |

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Being a coeducational institution, the college gives gender sensitization initiatives more attention. The institution is dedicated to fostering an environment on campus that will help girl students feel extremely comfortable and secure. Women's Empowerment Cell and Women's Entrepreneurship Development Cell, for example, run programmes to nourish women's health and life skills. In order to give fresher female students confidence and hope for the future, the institution regularly conducts social awareness programmes for them, provides counselling to them, increases the number of sports facilities available to them, and observes International Women's Day. The female students received practical instruction in mushroom farming in order to encourage them to become entrepreneurs to enjoy economic independence. Traditionally the institution has effectively created a culture of gender justice where girl students are respected and acknowledged, enjoying a standing that is honourable inside the institution. Employees both male and female adhere to the values of respect, understanding, and cooperation while working together in a fraternal environment. The female students feel quite comfortable thanks to the large number of female employees, the sophisticated security system, and the CCTVs.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | No File Uploaded |
| Paste link for additional Information | https://drive.google.com/file/d/1IkWkUbSAPezJTvH811VUR4aA0hV7FpOs/view?usp=share_link |

| | |
|--|----------------------|
| 7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment | D. Any 1of the above |
|--|----------------------|

| File Description | Documents |
|--------------------------------|---------------------------|
| Geotagged Photographs | View File |
| Any other relevant information | No File Uploaded |

| |
|--|
| 7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words) |
| <p>The institution demonstrates its responsibility towards societal and environmental issues and displays sensitivity to global warming and thus it is committed to the cause of environmental health. It is constantly on efforts to minimize the waste in all respects. As one third of the college is covered with tree (species) canopy, leaf litters make a major solid waste. Onsite Composting of the leaf litters is done and the composted is mixed with commercial products called Bio humus and used as organic manure. The college has waste yard to dump building demolition waste which is recycled into growth media. Collection bins are placed at different points and plastic waste are separated and disposed. Hazardous chemicals from Chemistry laboratories are handled with fuming cupboard and the chemical wastes are carefully dumped in the deep pits. However chemicals used in the chemistry laboratory are dilute acids only. So the chemicals used are safe and not hazardous. There is no possibility for the generation of radioactive waste and biomedical wastes. E-wastes are collected in a huge bin and handed over to a private agency Madurai for the effective recycling. Grey water is discharged into soil to benefit the plants.</p> |

| File Description | Documents |
|---|---------------------------|
| Relevant documents like agreements/MoUs with Government and other approved agencies | No File Uploaded |
| Geotagged photographs of the facilities | View File |
| Any other relevant information | No File Uploaded |

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

| File Description | Documents |
|--|---------------------------|
| Geotagged photographs / videos of the facilities | View File |
| Any other relevant information | No File Uploaded |

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

B. Any 3 of the above

| File Description | Documents |
|--|---------------------------|
| Geotagged photos / videos of the facilities | View File |
| Various policy documents / decisions circulated for implementation | No File Uploaded |
| Any other relevant documents | No File Uploaded |

7.1.6 - Quality audits on environment and energy undertaken by the institution

| <p>7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:</p> <ol style="list-style-type: none"> 1. Green audit 2. Energy audit 3. Environment audit 4. Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities | <p>C. Any 2 of the above</p> | | | | | | | | | | |
|--|-------------------------------------|------------------|-----------|---|-------------------------|--------------------------------------|-------------------------|-------------------------------------|-------------------------|--------------------------------|---------------------------|
| <table border="1"> <thead> <tr> <th data-bbox="102 689 547 757">File Description</th> <th data-bbox="547 689 1437 757">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="102 757 547 898">Reports on environment and energy audits submitted by the auditing agency</td> <td data-bbox="547 757 1437 898" style="text-align: center;">No File Uploaded</td> </tr> <tr> <td data-bbox="102 898 547 1003">Certification by the auditing agency</td> <td data-bbox="547 898 1437 1003" style="text-align: center;">No File Uploaded</td> </tr> <tr> <td data-bbox="102 1003 547 1108">Certificates of the awards received</td> <td data-bbox="547 1003 1437 1108" style="text-align: center;">No File Uploaded</td> </tr> <tr> <td data-bbox="102 1108 547 1169">Any other relevant information</td> <td data-bbox="547 1108 1437 1169" style="text-align: center;">View File</td> </tr> </tbody> </table> | | File Description | Documents | Reports on environment and energy audits submitted by the auditing agency | No File Uploaded | Certification by the auditing agency | No File Uploaded | Certificates of the awards received | No File Uploaded | Any other relevant information | View File |
| File Description | Documents | | | | | | | | | | |
| Reports on environment and energy audits submitted by the auditing agency | No File Uploaded | | | | | | | | | | |
| Certification by the auditing agency | No File Uploaded | | | | | | | | | | |
| Certificates of the awards received | No File Uploaded | | | | | | | | | | |
| Any other relevant information | View File | | | | | | | | | | |
| <p>7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.</p> | <p>D. Any 1of the above</p> | | | | | | | | | | |
| | | | | | | | | | | | |

| File Description | Documents |
|--|---------------------------|
| Geotagged photographs / videos of facilities | No File Uploaded |
| Policy documents and brochures on the support to be provided | View File |
| Details of the software procured for providing assistance | No File Uploaded |
| Any other relevant information | No File Uploaded |

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

An educational institution should promote an environment which upholds greater values like tolerance and harmony to turn the students into responsible citizens. The institution organized Covid-19 vaccination camp six times on the campus inviting the community around to get administered of vaccination. Chess competitions were organized for school children around on 26.11.2021 and 27.11.2021 and Hands-on-training in Mushroom Cultivation for school girlstudents was offered on 23.11.2021. The students took initiative of door-to-door canvassing of the community around for vaccination on 15.09.2021 when the public showed lukewarm response to vaccination. NSS volunteers were pressed into service of making entry of vaccination done at the Primary Health Centre, Valayankulam village on 19.09.2021. Clean India Camp was organized with NCC cadets at Valayankulam village on 22.10.2021. Organic manure (compost) production was demonstrated for the benefit of the villagers around. All the days of cultural and religious importance are observed. Elocution competition on virtue of Tamil culture was organized on 25.05.2022.

| File Description | Documents |
|--|---------------------------|
| Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution) | View File |

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

In addition to observing Constitution Day for this purpose, the institution educates students and employees about all the rights and responsibilities of law-abiding citizens as outlined in the framework of the constitution through invited speakers. The fundamental principles of justice, equality, liberty, and fraternity are emphasised and reaffirmed during such meetings. The "Value Education" course instills principles in the students to encourage civic responsibility. The students exhibit their social beliefs and sense of civic duty by taking part in rallies and other activities in the adopted villages. Employees take part in the democratic process, for instance, by carrying out election tasks. Election authorities speak to the faculty and students on the duty of the voter. A good number of students were drafted to Primary Health Centre, Valayankulam to make entries of the vaccinated, hence the sense of social responsibility imbibed. Thus the staff and the students are sensitized on the need to follow secular ideals like appreciating and respecting diversities in religion, caste, culture etc., to realize unity in diversity.

| File Description | Documents |
|---|---------------------------|
| Details of activities that inculcate values necessary to transform students into responsible citizens | View File |
| Any other relevant information | No File Uploaded |

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized

C. Any 2 of the above

| File Description | Documents |
|--|---------------------------|
| Code of Ethics - policy document | No File Uploaded |
| Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims | View File |
| Any other relevant information | No File Uploaded |

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution is highly conscious that celebrating National and International commemorative days and days of cultural importance benefits the students with demonstration of cultural and social values and other human values. Webinar on "Practising Yoga for Good Health" was organized to mark International Yoga Day on 21.06.2021. NSS Day was celebrated on 24.09.2021. Celebration of Wild Life week emphasized the responsibility of protecting and preserving flora and fauna. To mark Constitution Day or National Law Day on 26.11.2021, a seminar was organized on Fundamental Rights enshrined in Indian Constitution. Human Rights Day was observed on 10.12.2021 with special focus on Human Rights and Juvenile Justice. Tamil Literary Forum organized a seminar on the Glory of Tamil Poet Bharathi on his birthday. Independence Day and Republic Day witnessed a grand festivity. The institution celebrated National Science Day on 28.02.2022 and International Women's Day on 08.03.2022. The institution organized Health Awareness programme on 07.04.2022 to mark World Health Day. World Book Day found its day in the institution while Readers Forum organizing a deliberation on the power of writings with special reference to the eminent writer P. Singaram on 26.04.2022.

| File Description | Documents |
|--|---------------------------|
| Annual report of the celebrations and commemorative events for during the year | View File |
| Geotagged photographs of some of the events | View File |
| Any other relevant information | No File Uploaded |

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

1. Academic Audit

Objectives:

To assess the academic performance of the departments and so the institution.

To make conscious of the strengths and weaknesses of the institution.

To update the curriculum, teaching, learning and evaluation methods.

To strengthen the quality culture of the institution.

To ensure effective use of available institutional resources.

2. Recognizing and Encouraging the Achievements of the Students with Endowment Awards

Objectives:

To motivate the students to excel in academics and life skills.

To make the students feel recognized for their efforts exerted.

To promote healthy competition among the students for excellence.

To make the students practice quality culture by heart and soul.

| File Description | Documents |
|---|---|
| Best practices in the Institutional website | http://www.sncollegemadurai.org/uploads/Best_Practice-2021-22_final_web.pdf |
| Any other relevant information | Nil |

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

Being committed to creating leaders with holistic personality, the institution has established various Wings of student support programmes to impart good temperament, conscientiousness, problem solving and decision-making skills, sense of cooperation, ability to accept constructive criticism, time management, self-awareness and empathy, communication skills, social consciousness, resilience and ability to cope with challenges, creative thinking and critical thinking, assertiveness and equanimity, negotiation skills, presentation skills, organizing skills, stress management skill, time management skill, etc to the students to prepare them for quality life and so quality leaders. The wings engaged in enriching the personality make up of the students include Youth Welfare, Youth Red Cross, Red Ribbon Club, Women Empowerment Cell, Entrepreneurship Development Cell, Women Entrepreneurship Development Cell, Centre for Gandhian Studies, Rotaract Club, Readers Forum, Yoga Training Centre, Creative Writing Club, Centre for Environmental Awareness, Centre for Women Legal Awareness, Centre for Archaeological Awareness. Each wing is governed by its Vision and Mission and welldefined objectives. The Wings stage activities judiciously to the realization of the objectives. Mere advancement of knowledge will not benefit the students for fruitful life. Thus the activities of the Wings are of great value in terms of advancement of personalitytraits of the students towards well-meaning life.

| File Description | Documents |
|---|---------------------------|
| Appropriate link in the institutional website | Nil |
| Any other relevant information | View File |

7.3.2 - Plan of action for the next academic year

- To expedite the process of submitting AQAR, IIQA and SSR for the third cycle of reaccreditation.
- To conduct the External Academic Audit. To conduct Green Audit.
- To promote MoUs with other institutions and organizations.
- To augment infrastructure facilities.
- To conduct COVID-19 free vaccination camps.
- To establish Smart class room.
- To update biometric facility for staff attendance.
- To renovate and reopen Boys Hostel Building.
- To strengthen the Science Laboratory to promote researches.
- To lay underground electrical cables to strengthen the electrical system.
- To construct power room and Security-guard room.
- To conduct State Level Chess and Foot Ball tournaments for school children.
- To conduct social awareness programmes.
- To conduct awareness rally on social issues.
- To conduct Leadership and Meditation training programme.
- To conduct Legal awareness programme for girl students.
- To commemorate National and International Days of Importance.
- To facilitate Curriculum enrichment.
- To digitize the entry of students`attendance and internal assessment marks.
- To provide each Department with system for digital entry of students`attendance and internal assessment marks.