



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution	Saraswathi Narayanan College
• Name of the Head of the institution	Dr. M.Kannan
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone No. of the Principal	04522690635
• Alternate phone No.	04522690635
• Mobile No. (Principal)	09942712261
• Registered e-mail ID (Principal)	m_kannan09@rediffmail.com
• Address	Perungudi
• City/Town	Madurai
• State/UT	Tamil Nadu
• Pin Code	625022
2.Institutional status	
• Autonomous Status (Provide the date of conferment of Autonomy)	23/09/2016
• Type of Institution	Co-education
• Location	Rural

- Financial Status **Grants-in aid**
- Name of the IQAC Co-ordinator/Director **Dr. M.R. Chandran**
- Phone No. **04522690635**
- Mobile No: **09488450174**
- IQAC e-mail ID **snciqac1966@gmail.com**

3. Website address (Web link of the AQAR (Previous Academic Year)) http://www.sncollegemadurai.org/uploads/19-20_agar_report.pdf

4. Was the Academic Calendar prepared for that year? **No**

- if yes, whether it is uploaded in the Institutional website Web link:

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B+	76	2005	20/05/2005	19/05/2010
Cycle 2	B	2.78	2016	17/03/2016	16/03/2021

6. Date of Establishment of IQAC **01/10/2010**

7. Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?

Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount
Science Departments	FIST Programme	DST	06/03/2018	8000000

8. Provide details regarding the composition of the IQAC:

- Upload the latest notification regarding the composition of the IQAC by the HEI [View File](#)

9. No. of IQAC meetings held during the year **2**

- Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website? **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report **No File Uploaded**

10. Did IQAC receive funding from any funding agency to support its activities during the year? **No**

- If yes, mention the amount

11. Significant contributions made by IQAC during the current year (maximum five bullets)

*Teachers were motivated to organize webinars and National and International e-Quiz Competitions during COVID-19 Lockdown.

*Seven webinars were organized.

*Three international and two national e-Quiz Competitions were conducted.

*Teaching faculty were encouraged to develop e-contents of learning resources. Ten such contents were developed and uploaded in online platforms.

* Online classes were conducted using Google Meet, Google Classroom and Zoom platforms. WhatsApp groups were created Departmentally for academic purposes including sharing of study materials. * Online survey using google forms were conducted for Student Satisfaction Survey

12. Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:

Plan of Action	Achievements/Outcomes
<p>To Plan to Conduct Webinars and online Quizzes</p>	<p>i) National level E-Quiz Competition on Logistics and Supply Chain Management conducted for two days from 11.06.2020 to 12.06.2020 by the Department of Commerce. ii) International E-Quiz Programme on Economic Policies of G20 Nations against the Impact of COVID-19 pandemics conducted on 15.06.2020 by the Department of Economics iii) International E-Quiz on Economic Policies of Asia-Pacific Nations against the Impact of COVID-19 pandemic conducted on 18.06.2020 by the Department of Economics iv) National Level E-Quiz on Differential Equations and Graph Theory conducted by Department of Mathematics from 26.06.2020 to 28.06.2020. v) National Level webinar on Enhancing the Concepts of Sequences conducted by Department of Mathematics on 20.07.2020 vi) Webinar on Quality Sustenance in Rural Colleges: Challenges and Strategies organized by IQAC on 27.07.2020 vii) National Webinar on Blended Learning and Task Based Learning: An Integrated Approach to English Language Learning conducted on 28.07.2020 organized by Department of English.</p>
<p>To Reschedule the Academic activities due to COVID-19</p>	<p>In view of COVID-19 lockdown academic calendar has been rescheduled and circulated</p>
<p>To facilitate Online Classes</p>	<p>Online classes have been conducted during the COVID-19 lockdown</p>

To create Classwise and Departments Whatsapp for Sharing information	HODs created WhatsApp groups for students as well as staff to share the information related to departmental activities and to send soft copies of the study materials
To Organize Faculty Development Programme	i) Seminar on An Approach to Revised NAAC Framework with Special Reference to Outcome Based Education (OBE) organized on 18.02.2021. ii) Faculty Development Programme on Learning Outcome Based Curriculum Framework - LOCF organised on 04.03.2021. iii) Seminar on Professional and Ethical Responsibilities of the Pedagogues organized on 16.03.2021
To organize Gender Sensitization Programmes	i) Seminar on Achieving Women Empowerment organized by Women Empowerment Cell on 12.03.2021 ii) Two day National Webinar on Redefining Fertility in Feminist writings organized by the Department of English from 07.08.2020 to 08.08.2020.
To Constitute Committee for framing LOCF	LOCF Committee was constituted with Deans (Academics) & Senior Professors
To Conduct Internal Academic Audit	Internal Academic Audit was conducted on 12.03.2021
To conduct Students Satisfaction Survey	Feedback from the Students on Curriculum, Teaching and Evaluation, Infrastructure was mobilised online in the month of March, 2021
To Conduct Orientation Programmes for NSS volunteers	Orientation Programme on Work ethics, Morality and Leadership Skills for NSS Volunteers organized by NSS-Units on 19.02.2021

To initiate Campus recruitment	On-Campus Recruitment for Final Year students for the position of Women Graduate Trainee by Aurolab, Madurai, on 17.02.2021 under Career Guidance and Placement Cell
To Suspend the Practise of Biometric system for Staff attendance	Following Standard Operating Procedure of COVID-19 pandemic norms, biometric system has been inactivated.

13. Was the AQAR placed before the statutory body? Yes

- Name of the statutory body

Name of the statutory body	Date of meeting(s)
College Management Committee	20/02/2023

14. Was the institutional data submitted to AISHE ? Yes

- Year

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statutory body?	
<ul style="list-style-type: none"> Name of the statutory body 	
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College Management Committee	20/02/2023
14. Was the institutional data submitted to AISHE ?	Yes
<ul style="list-style-type: none"> Year 	
Year	Date of Submission
2020 - 2021	09/04/2022
15. Multidisciplinary / interdisciplinary	
<p>Multidisciplinary qualification benefits the students with a unique opportunity of gaining knowledge and understanding of a range of different subjects and their approaches and how to transfer that knowledge across subject boundaries. This multidisciplinary approach equips the students with multi-dimensional employability skills to make them confident of meeting the requirements of the job and entrepreneurial markets. The institution is highly committed to develop multifaceted talents in the students with interdisciplinary courses in the curriculum. Majority of the Programmes in the institution offer interdisciplinary courses in the version of Allied Courses, Non-Major Elective Courses, Certificate and Diploma Courses and Skill Enhancement Courses to nurture and develop the varied range of knowledge domains and skill sets.</p>	
16. Academic bank of credits (ABC):	
NA	
17. Skill development:	
<p>Courses promising skill enrichment include Advance English Grammar, Museology, Communication and Soft Skills, Drama, Communication Skills and Composition IV, Personality Development, Presentation and Job Seeking Skills, Word Power, Public Speaking and Group Discussions,</p>	

Interpersonal Soft Skills, SPSS Practical, MS Office Practical, Arithmetic and Mental Ability, Mathematical modelling, Laser and its applications, Chemistry in everyday life, Oils and Fats, Diary Chemistry, Fuel Chemistry, Microscopy, Microtechniques and Embryology, Clinical Microbiology, Bioresources Management, Biotechnology and Bioinformatics, Bioprocess Technology, Physiology, Bio Chemistry, Micro Biology, Developmental Biology and Evolution, Cell Biology, Genetics, Bio Technology, Immunology and Ecology, Artificial Intelligence, Computer Graphics, Computer Forensics, Understanding Body Language, Group Discussion Skill, Communicative Skill, Advertising and Sales Management, Multimedia Applications -Theory, Basic Econometrics, Econometrics, Computer Applications in Economics, Differential Geometry, Graph Theory, Numerical Analysis, Combinatorial Mathematics, Analytical Techniques and Bio-organic Chemistry, Drug Design, Computer applications in Chemistry - Practical, Advances in Nanochemistry, Solid State Physics, Horticulture and Forestry, Genomics and Proteomics, Application of Biotechnology, Plant Resources Management and Utilization, Biotechnology & Bioinformatics, Sampling Techniques, Demography, Multivariate Statistical Analysis, Operations Research, Archives Keeping. Student support programme Wings of the institution take initiatives to conduct various skill development programmes and activities involving the students intensively to make them confident of coping with the emerging challenges and get them job ready.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Courses appealing to national needs include History of Tamil Nadu, Tourism in Tamil Nadu, Temple Architecture in Tamil Nadu, Organic farming, Biofertilizers and Biocides, Socio-Cultural History of Tamil Nadu, Freedom Movement in Tamil Nadu, Contemporary History of Tamil Nadu, Cultural Heritage of Madurai, History of India, Gandhian thought, Indian Writing in English, Company law, Agriculture in Chemistry, Journalism and Mass communication, Major Religions in India, Human Rights in India, Value

Education. Courses addressing Global needs include English for Communication, Life Skills Development, Environmental Studies, Postcolonial Literatures in English, Women's Writing in English, Eco Literature, Ecology, Biodiversity, Women Studies, Tourism in India ,Indian Painting Heritage of Madurai, Indian Economic Development and Policy, Statistics for Economists, Econometrics, Indian Financial Market, Agricultural Economics, Business law, Service marketing. These courses equip the students with holistic Indian knowledge system to demonstrate the National value system in all their efforts.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Outcome Based Education (OBE) is a system in which what students are expected to know and be able to do is clearly defined. It mainly focuses on the skills that the students need to have. Every course under this system is guided by defined Learning Outcomes that the students are supposed to achieve at the successful completion of the particular course. Students are conscious of what is expected of them and the teachers know what they need to teach of the particular course. As OBE is meant to be a student-centered learning model, the teachers adopt appropriate methods of their own choice to make the students realize the specific learning outcomes. The institution has followed TANSICHE-based curriculum which has paid focus on skill-based learning outcomes of each course to ensure the students upskilled.

20.Distance education/online education:

The COVID-19 lockdown due to the Pandemic has driven the institution to resort to deliver education to students through online Platforms like Google Meet, Google Classroom, GoTo Meeting, Microsoft Team, Zoom, Cisco Webex, YouTube etc., The Departments of the Institution have organized online Quizzes, Webinars, Conferences particularly on Pandemic related issues to the benefit of the students and

the faculty. Teachers in large number have participated in various FDPs online organized by various approved educational agencies. Study materials and assignments have been delivered online to the students by the Departments.

Extended Profile

1.Programme

1.1 27

Number of programmes offered during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

2.Student

2.1 1952

Total number of students during the year:

File Description	Documents
Institutional data in Prescribed format	View File

2.2 644

Number of outgoing / final year students during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

2.3 639

Number of students who appeared for the examinations conducted by the institution during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

3.Academic

3.1 646

Number of courses in all programmes during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File
3.2 Number of full-time teachers during the year:	110
File Description	Documents
Institutional Data in Prescribed Format	View File
3.3 Number of sanctioned posts for the year:	78
4.Institution	
4.1 Number of seats earmarked for reserved categories as per GOI/State Government during the year:	858
4.2 Total number of Classrooms and Seminar halls	41
4.3 Total number of computers on campus for academic purposes	49
4.4 Total expenditure, excluding salary, during the year (INR in Lakhs):	37.44

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

Courses appealing to national needs include History of Tamil Nadu, Tourism in Tamil Nadu, Temple Architecture in Tamil Nadu, Organic farming, Biofertilizers and Biocides, Socio-Cultural History of

Tamil Nadu, Freedom Movement in Tamil Nadu, Contemporary History of Tamil Nadu, Cultural Heritage of Madurai, History of India, Gandhian thought, Indian Writing in English, Company law, Agriculture in Chemistry, Journalism and Mass communication, Major Religions in India, Human Rights in India, Value Education. Courses addressing Global needs include English for Communication, Life Skills Development, Environmental Studies, Postcolonial Literatures in English, Women's Writing in English, Eco Literature, Ecology, Biodiversity, Women Studies, Tourism in India, Indian Painting, Heritage of Madurai, Indian Economic Development and Policy, Statistics for Economists, Econometrics, Indian Financial Market, Agricultural Economics, Business law, Service marketing. These courses equip the students with holistic Indian knowledge system to demonstrate the National value system in all their efforts.

File Description	Documents
Upload additional information, if any	No File Uploaded
Link for additional information	Nil

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

21

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	View File
Details of syllabus revision during the year	View File
Any additional information	No File Uploaded

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

273

File Description	Documents
Curriculum / Syllabus of such courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	View File
MoUs with relevant organizations for these courses, if any	No File Uploaded
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

519

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

21

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

Courses of various Programmes give significant thrust to

professional ethics, Gender sensitization, Human Values and Environmental values to transform the students into values- guided responsible citizens. They become ethically stronger, environmentally responsible guardian of human values and champions of gender equality. These props are found greater spaces in the courses which include Environmental Studies, Value Education, Eco Literature, Women's Writing in English, Organic Farming, Bio Fertilizers and Biocides, Dairy Chemistry, Ecology, Biodiversity.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	View File
Any additional information	No File Uploaded

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

21

File Description	Documents
List of value-added courses	View File
Brochure or any other document relating to value-added courses	No File Uploaded
Any additional information	No File Uploaded

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

1121

File Description	Documents
List of students enrolled	View File
Any additional information	No File Uploaded

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

88

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	View File
Any additional information	View File

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni **B. Any 3 of the above**

File Description	Documents
Provide the URL for stakeholders' feedback report	http://www.sncollegemadurai.org/uploads/feedback_2020-2021.pdf
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	No File Uploaded
Any additional information	No File Uploaded

1.4.2 - The feedback system of the Institution comprises the following **A. Feedback collected, analysed and action taken made available on the website**

File Description	Documents
Provide URL for stakeholders' feedback report	http://www.sncollegemadurai.org/uploads/feedback_2020-2021.pdf
Any additional information	No File Uploaded

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

649

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

448

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

A class is of heterogeneous group of students, mostly first generation learners, with diversified academic ability, the causes of which can be attributed to their rural socio - cultural and educational background. Same pattern of curriculum transaction to such a mixed class of learners is not possible since one-size-fits all approach does not work well to address the needs of all the students in the class. The students' participation in the class activities and their performance in the Internal assessments pave the way for the teachers to identify the slow achievers (slow learners) and high achievers (advanced learners) and devise different strategies for curricular transaction to meet the needs of these two different categories of students. Advanced learners are engaged with challenging academic activities requiring matured skills like advanced topics for seminars and assignments, peer teaching, tutoring slow learners, representation in academic council, presentations on challenging topics using ICT tools, encouraging them to enroll themselves in online course, and to participate in conferences, seminars and online quizzes, extensive and extra reading etc., and other academic activities organized by Department Associations. They are encouraged to appear for competitive examinations and SET/NET (PG Students). Slow learners are paid special pedagogic attention with remedial teaching, simplified study materials, peer tutoring by high skilled learners, involving them more in class activities, orienting them

on learning techniques like note-making, outlining, consistent and continuous guidance of counsellor-mentor teachers, creating passion for reading, connecting them to online sources etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
11/06/2021	1952	110

File Description	Documents
Upload any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

The teachers of the institution are oriented of a culture of making students learn through experience. Bidding farewell to the conventional teacher-centric approach to learning, the very system of the teaching has become more student-centric which promotes active participation and interaction of the students in the learning process. Activity based teaching-learning strategies like debates, discussion, quiz, group discussion, extempore, short story writing, poetry writing, puzzles, spell bee, role plays, pair and group activities, situational conversations, projects, presentations, problem solving activities make the students enjoy effective experiential learning. Science students have exposure of field study which promotes collaborative work among the students. Exposure of the students to consult e-materials, quality online lectures, seminars, presentations, and ICT supported practices like PowerPoint Presentation make their learning experience impressive and lifelasting.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional Information	Nil

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

Technology intervention in the field of academics has redefined the teaching - learning strategies. It greatly helps the pedagogies to ward off the conventional chalk-talk method of teaching and engage more active and more interesting teaching-learning exercises. ICT technology has become the integral part of the pedagogic system. Computers/Laptops, LCD Projectors, Mobile Phones, Google Meet, WhatsApp are in effective use in the institution to provide learning materials, syllabi, academic instructions, assignments, and share information.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	Nil
Upload any additional information	View File

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

109

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	View File
Circulars with regard to assigning mentors to mentees	View File

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

Owing to the COVID-19 pandemic lockdown the classes of the odd semester were conducted online completely. Following the odd

semester summative examination, the in-person classes for the even semester began on 21 February 2021 as per the rescheduled academic calendar and ran upto 11 June, 2021 covering ninety working days. The institution faithfully adhered to the rescheduled Academic Calendar which represented planning of the college for the even semester. It served a guide to the teachers and students to know the schedule of various academic activities so that the teachers and the administration could plan and execute tasks at appropriate points of time. This professional approach to the time management guarantees the improvement of teaching and learning qualities.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

110

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	View File
List of the faculty members authenticated by the Head of HEI	No File Uploaded
Any additional information	No File Uploaded

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

69

File Description	Documents
List of number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	View File
Any additional information	No File Uploaded

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

892

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	View File
Any additional information	No File Uploaded

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

35

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	View File
Any additional information	No File Uploaded

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

35

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	View File
Upload any additional information	No File Uploaded

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

Institution practises an objective, comprehensive, foolproof Examination Management System upholding the integrity of the institution. The examination system comprises two components namely, Continuous Internal Assessment (CIA) and Summative Examination (SE) with the weightage of 25 marks and 75 marks respectively. The office of the Controller of Examinations

executes the management of examinations system well integrated with information technology. Marks entry, grade, percentage and Cumulative Grade Point Average (CGPA), preparation and analysis of the results are automated. Hall tickets carrying date, time, course code, title of the course, photo of the student are computer generated. Segregation of fee particulars of aided programmes and self-financing programmes is automated. The particulars of the courses failed or passed of each student are automated. Pass percentage for each course is autocalculated. Softwares of information technology installed have made the management of examinations system fruitful.

Owing to COVID-19 lockdown the institution could conduct both the Internal Assessments and Summative Examinations online. The students could download the question papers posted on the college website for writing examinations. The answer scripts were scanned and uploaded on the college portal by the students. The physical copies of the answer scripts were also submitted to the Controller of Examinations at the end of the examinations altogether.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

Syllabus profile of each course of a programme is guided by a systematic pattern involving Course Learning Outcomes (COs) and Objectives. All the particulars of the courses of the programmes and the related reference books have been made available on the College Website for the students to have an easy access. Teachers are committed to disseminate the knowledge of the personality of each course and expected outcomes to the students for them to have a comprehensive understanding of the courses of study.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	No File Uploaded
Upload any additional information	No File Uploaded
Link for additional Information	http://www.sncollegemadurai.org/?/page/aided

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

The performance of the students in the Internal Tests, classroom assessment activities and the Summative Examinations can be the realistic indicator of the students' achievement level of the prescribed learning outcomes of the courses. The teachers incharge of the class and the courses are conscious of their wards' realization of the objectives of the course concerned. Student mentees are made to know of their status of realization of the expected course outcomes by the mentors through ward system.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

563

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

http://www.sncollegemadurai.org/uploads/feedback_2020-2021.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

The institution is committed to provide adequate infrastructural facilities and conducive environment to promote research activities. It is privileged with six Research Departments, each with Department library. The ICT enabled seminar hall with LCD projector is used to conduct seminars on various research topics, invited talks, colloquium, viva-voces etc. The lab facilities of Science Departments are upgraded with the necessary equipment funded by DST-FIST to upgrade research facilities. All the members of faculty are encouraged to invite minor and major research projects funded by various funding agencies. The institution organizes seminars and conferences to promote research culture in the institution. The teachers are motivated to participate in various FDPs and Conferences related to research efforts and are encouraged to publish research articles in peer reviewed journals and UGC CARE listed journals. General library of the institution provides comfortable space for the research guide and scholars to discuss the research progress free of any intervention.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	No File Uploaded
Provide URL of policy document on promotion of research uploaded on the website	Nil
Any additional information	No File Uploaded

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

0

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	No File Uploaded
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	No File Uploaded
List of teachers receiving grant and details of grant received	No File Uploaded
Any additional information	No File Uploaded

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

0

File Description	Documents
e-copies of the award letters of the teachers	No File Uploaded
List of teachers and details of their international fellowship(s)	No File Uploaded
Any additional information	No File Uploaded

3.2 - Resource Mobilization for Research**3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)**

0

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	No File Uploaded
List of projects and grant details	No File Uploaded
Any additional information	No File Uploaded

3.2.2 - Number of teachers having research projects during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil
List of research projects during the year	No File Uploaded

3.2.3 - Number of teachers recognised as research guides

35

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	No File Uploaded
Institutional data in Prescribed format	View File

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

0

File Description	Documents
Supporting document from Funding Agencies	No File Uploaded
Paste link to funding agencies' website	Nil
Any additional information	No File Uploaded

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

The institution is privileged with the innovative system of Division of Rural Biotechnology which is guided by the vision and mission of transferring the application knowledge of technology to

the rural community to facilitate greater transformation in their agricultural efforts. Hands on training on mushroom cultivation technology is periodically offered to the rural community around with the mission of turning them into mushroom entrepreneurs to have start-ups. Institution has also been actively involved on various research activities on solid and liquid (sewage) waste management since 1991. An extensive research on Municipal Solid Waste (MSW) management by utilizing solid state fermentation technology as a pioneer attempt has been conducted. The outcome of the research has been shared with the local body authorities of Tamil Nadu, in order to use the technology to achieve MSW management in safe and profitable manner in the State. The leaf litter collected on the premises is being recycled into compost. It is noteworthy that the technology is commercialized for biohumus production in continuation of DST sponsored project in the year 2013-2014 to the Division of Rural Biotechnology. The humus is being distributed to the farmers in and around the college to enrich and elevate organic carbon of their agricultural soil.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

14

File Description	Documents
Report of the events	No File Uploaded
List of workshops/seminars conducted during the year	View File
Any additional information	No File Uploaded

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research

D. Any 1 of the above

**Ethics in the research methodology course
work Plagiarism check through
authenticated software**

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	View File
Any additional information	No File Uploaded

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

10

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	View File
Any additional information	No File Uploaded

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

50

File Description	Documents
List of research papers by title, author, department, and year of publication	View File
Any additional information	No File Uploaded

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

05

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

108

File Description	Documents
Any additional information	No File Uploaded
Bibliometrics of the publications during the year	View File

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

3.4.6.1 - h-index of Scopus during the year

1

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	View File
Any additional information	No File Uploaded

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

0

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	No File Uploaded
List of consultants and revenue generated by them	No File Uploaded
Any additional information	No File Uploaded

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

0

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	No File Uploaded
List of training programmes, teachers and staff trained for undertaking consultancy	No File Uploaded
List of facilities and staff available for undertaking consultancy	No File Uploaded
Any additional information	No File Uploaded

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year. Owing to Covid 19 lockdown restrictions, the institution could not carry out the extension activities in the neighbourhood community. However, on the direction of the District collector, teaching, non-teaching faculty and NSS volunteers of the institution attended election booth duty during State Assembly Election on 06.04.2021.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

0

File Description	Documents
Number of awards for extension activities in during the year	No File Uploaded
e-copy of the award letters	No File Uploaded
Any additional information	No File Uploaded

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

01

File Description	Documents
Reports of the events organized	View File
Any additional information	View File

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

50

File Description	Documents
Reports of the events	View File
Any additional information	View File

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

0

File Description	Documents
Copies of documents highlighting collaboration	No File Uploaded
Any additional information	No File Uploaded

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

0

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	No File Uploaded
Any additional information	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

Being on the outskirts of the city, the institution with the sprawling campus is credited with serene atmosphere conducive to the healthy learning. It houses 40 spacious classrooms for the comfortable accommodation of the students. There are exclusive laboratories of UG and PG Science Programmes. The laboratories with class facility are periodically equipped and well maintained to ensure comprehensive experiential learning for the students. The well furnished Airconditioned seminar hall with the seating capacity of 120 persons is used for seminars, PowerPoint Presentation, Role plays, Skit performances to realize authentic learning. There is a well equipped computer lab with 25 systems with necessary peripherals. The library has the facility for the Research supervisors and the Research Scholars to interact for the scholars to have rewarding learning experience in respect of research.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

The Department of Physical Education is credited with greater facilities of exclusive play grounds and courts for athletic events, Foot Ball, Badminton, Volley Ball, Kabaddi, Table Tennis etc. It has all major play equipment and tools of various sports and games. The Department is very active and attracts many students to the field of sports and games, thanks to its affluent facilities and achievements. Since the campus is vast, Yoga is comfortably conducted on the open ground. Cultural practices are carried out in the Air conditioned seminar hall which has proved more convenient to such activities.

File Description	Documents
Geotagged pictures	View File
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

01

File Description	Documents
Upload any additional information	View File
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

11

File Description	Documents
Upload audited utilization statements	No File Uploaded
Details of Expenditure, excluding salary, during the years	View File
Any additional information	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library of the institution is facilitated with online public access catalogue (OPAC) developed in-house using Dbase and it has been later updated to FoxPro. The updated OPAC is actively in operation and comfortably serves the needs of the students and themembers of staff of the college.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.2.2 - Institution has access to the following: E. None of the above
e-journals e-ShodhSindhu Shodhganga
Membership e-books Databases Remote
access to e-resources

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	No File Uploaded
Upload any additional information	No File Uploaded

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

0

File Description	Documents
Audited statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

15

File Description	Documents
Upload details of library usage by teachers and students	View File
Any additional information	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

Jio services provider offered free net service to the students and the staff. The beneficiaries registered with their mobile numbers and accessed 20 mbps per day for the academic purpose. The net speed of 32 mbps of BSNL has been upgraded to 100 mbps for the effectivee-governance in the adminstrative offices.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
89	20

File Description	Documents
Upload any additional information	View File

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus **A. 50 Mbps**

File Description	Documents
Details of bandwidth available in the Institution	View File
Upload any additional information	No File Uploaded

4.3.4 - Institution has facilities for e-content development: **E. None of the above**
Facilities available for e-content development
Media Centre
Audio-Visual Centre
Lecture Capturing System (LCS)
Mixing equipments and software for editing

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
List of facilities for e-content development (Data Template)	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

26.44

File Description	Documents
Audited statements of accounts	No File Uploaded
Upload any additional information	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

All the physical facilities of the institution including the classrooms are optimally used as there are two shifts of classes one from 8.30 a.m. to 1.40 p.m. and the other from 1.45 to 6.30 pm. The library is kept open for use from 8.30 a.m. to 4.00 p.m. The students, teachers and scholars use the facility for their fruitful academic benefits. All the laboratories including computer lab are effectively used by the students for their practicals. Thanks to the facilities and system of the physical education department more number of male and female students enrol themselves in various sports and games. All the grounds and the courts of various sports and games are in active and full scale use. Hostellers use the grounds for practice till late evening. NCC cadets use the ground for the training session. All the other facilities including canteen, Xerox machines, parking facility, water tanks, electrical equipments are productively used by the stakeholders. The physical facilities are reviewed and taken stock of by the committee every year for their mending and upgradation.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

430

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	View File
Upload any additional information	View File

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Institutional data in prescribed format	No File Uploaded

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology

B. Any 3 of the above

File Description	Documents
Link to Institutional website	Nil
Details of capability development and schemes	View File
Any additional information	No File Uploaded

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

23

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances

D. Any 1 of the above

through appropriate committees

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	View File
Upload any additional information	No File Uploaded

5.2 - Student Progression**5.2.1 - Number of outgoing students who got placement during the year**

78

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of outgoing students progressing to higher education

91

File Description	Documents
Upload supporting data for students/alumni	View File
Details of students who went for higher education	View File
Any additional information	No File Uploaded

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year**5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year**

0

File Description	Documents
Upload supporting data for students/alumni	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

02

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

As the students are the ultimate beneficiaries of the quality academic efforts of the institution, they find their representation in Academic Council, the supreme body of approving the curricula, Department Associations, Sports Committee, Reader's Forum, Organizing committees of seminars, Green Club, Rotaract Club, Red Ribbon Club, Youth Welfare Committee, Youth Red Cross Committee, Women Empowerment Cell etc and their needs are represented and responded to ensure quality academic life for the students. Each class is represented with a student class representative to facilitate a connect between the Department and the class. All the needs of the students are efficiently addressed for the academic excellence of the beneficiaries.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

5.3.3 - Number of sports and cultural events / competitions organised by the institution

07

File Description	Documents
Report of the event	No File Uploaded
List of sports and cultural events / competitions organised per year	View File
Upload any additional information	View File

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

The alumni of the institution represent the Boards of Studies of the Departments concerned, and IQAC composition of the institution to academic excellence of the institution. The institution has the policy of paying priority to the alumni for appointment as faculty and non-teaching staff in the institutions. Recently the departments have created WhatsApp groups for the alumni to keep them as integral part of the institution for life.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

5.4.2 - Alumni's financial contribution during the year **E. <2 Lakhs**

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

The institution is guided by the vision of striving for excellence in all spheres of knowledge and driven by the mission of providing quality education to the under privileged section of the society. To execute the mission to realize the vision, the

institution has constituted different committees with definite objectives viz. Governing Body of the college comprising members of Management Committee, Regional Joint Director of Collegiate Education, University Nominee, senior teachers of the institution, Management Committee, consisting of management members, Principal and two senior teachers, Deans, Office of the Controller of Examinations, UGC recommended Committees involving senior teachers Staff Council involving HOD's, IQAC, Finance Committee, Students-Support Programme Wings, Board of Studies, Academic Council, Awards Committee, Sports Committee. These committees are highly committed to scale up the college to a new height in sync with vision and mission of the institution. All the committees execute their functions in coordination with other committees to the complete realization of vision and mission of the institution which has proved the most favoured study destination of the under privileged around the college.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

Effective leadership is reflected in various institution practices such as decentralization and participative management. IQAC in a good example of decentralization and participative management. IQAC with fifteen teaching staff members including self-financing teachers is divided into groups of appropriate sizes in proportion to the quantum and gravity of the task assigned. Every group has a specific task of mobilizing data from various quarters like the office of management, office of the Principal, office of the Controller of Examination, Academic Departments, library, teachers, various wings of extension and student support programmes, under the coordination and supervision of the coordinator, IQAC. Channels and mechanism to collect data have been effectively created. Feedbacks on various aspects of the campus life are collected by a group. Data are meticulously collected with evidence and duly consolidated by the groups concerned. Data verification committee involving senior teachers has been constituted to authenticate the AQARs prepared. IQAC is able to execute its tasks in a spotless fashion thanks to the practice of decentralization and participative management.

File Description	Documents
Upload strategic plan and deployment documents on the website	No File Uploaded
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

The college academic calendar is impressed with academic schedule for the whole academic year including important National and International days for the classes to observe the days concerned, schedule of internal tests, Wings of the student support programmes, Higher order committees, IQAC, General and Examination rules and regulations, Endowments and the same is uploaded on the college website. The perspective plan bearing greater thrust is the practice of collecting feedback from parents, alumni, students, examiners on various academic aspects like curriculum, infrastructure, teaching- learning process, evaluation, office services. The feedbacks are systematically analysed and the outcomes are sincerely considered for the improvement in all respects to ensure quality academic life for the students.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

As per the Tamil Nadu Private College Management Act - 1970, the Governing Body is constituted with Chairman, Management Committee representatives, UGC Nominee, Principal and two senior staff members of the college. All the policy decisions and other vital decisions including appointments, staff welfare, are made by the

committee to facilitate overall development of the institution.

IQAC: Composition of IQAC is formed as per the revised guidelines of NAAC and the cell actively coordinates all the activities of the college for quality sustenance. The Principal is the Chairperson of the Cell.

Finance Committee: The committee comprising the Principal as Chairman, Governing Body nominee, Management Committee representative and University nominee takes care of the financial affairs of the institution

College Staff Council: HODs, Coordinator of IQAC, Deans, Controller of Examinations, Part -V Programme officers are the members of the council.

File Description	Documents
Paste link to Organogram on the institution webpage	Nil
Upload any additional information	View File
Paste link for additional Information	Nil

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Documen	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Details of implementation of e-governance in areas of operation	View File
Any additional information	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

The institution is more keen on the welfare of the members of

staff and she believes that the well-being of the staff means the well-being of the institution. Newly appointed teachers are granted salary advance till they receive the regular salary to keep them free from any financial strains. Periodical conduct of medical camps is of great value for the members of staff in terms of their health status. Priority in admission to various programmes in the institution for the children of the members of staff is practised. The staff enjoy the provision of thrift society loan through the college. Insurance premium and any other loan instalment are permitted to be deducted from the salary account. Security and safety of the staff is well minded with the professional security services and CCTV cameras. The female teaching staff on the family way or with new born babies are given flexi working hours within the working framework without affecting the workload. All the staff members are privileged with statutory welfare measures including CL, RH, ML, EL, LPA and an hour permission as per the government norms. The Department of Physical Education encourages the staff members to use different play grounds and courts on the campus for their good physical health and so the good mental health.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

04

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	View File
Upload any additional information	View File

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

23

File Description	Documents
Summary of the IQAC report	View File
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View File
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

The institution has judiciously constituted Finance Committee comprising the Principal, the Secretary as Governing Body Nominee, a senior Professor as Management Committee nominee of the college and a senior professor nominated by the University to execute all the financial affairs of the institution. The committee meets periodically to discuss and take vital decisions on budgetary allocation. Both the internal and the external auditing bodies audit the institutional accounts regularly. The audit reports are scrutinized by the Finance Committee and placed before Governing Council for approval. The Government audit is carried out by the Government auditors through Regional Joint Director of Collegiate Education, Madurai every year. Further, Audit is also conducted by PAG once in three years. The statutory auditor of the institution prepares the statement to be submitted to the office of the Income Tax.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://drive.google.com/file/d/1QaEtWrHQkNbk85jdD7LUV5oa7T8K3PLA/view?usp=share_link

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	No File Uploaded
Any additional information	No File Uploaded

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

The institution mobilizes the funds primarily through the special fees from the aided stream of academic programmes and the fees from the self-financing academic programmes besides the grant-in-aid of salary from the state government and the government scholarship for the students. Fund also generates through the Endowment deposits. The Finance Committee comprising the Principal, the Secretary of the college, a senior teaching staff representative and a University nominee plans, executes, monitors and reviews the budgetary allocation for the academic and infrastructure development of the college. The fund is methodically utilized for conducting seminars, workshops, Faculty Development programmes, Department Association meetings, meetings organized by various Wings of extension and student support programs, welfare schemes like providing tracksuits for sports students and celebrating important national days. It is also spared for maintaining and augmenting infrastructure and equipment. The fund generated through endowment deposits is used to honour the students for discipline, regularity, academic achievements as cash awards.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

*Teachers were motivated to organize webinars and National and International e-Quiz Competitions during COVID-19 Lockdown.

* Four Faculty Development Programme were conducted.

*Seven webinars were organized.

*Three international and two national e-Quiz Competitions were conducted.

*Teaching faculty were encouraged to develop e-contents of learning resources. Ten such contents were developed and uploaded in online platforms.

* Online classes were conducted using Google Meet, Google Classroom and Zoom platforms. WhatsApp groups were created Departmentally for academic purposes including sharing of study materials.

* Online survey using google forms were conducted for Student Satisfaction Survey

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

Teaching - Learning process and learning outcomes are reviewed systematically through Academic Audit. The internal audit mechanism ultimately makes the members of staff conscious of the gaps and drives them to adopt qualitative teaching - learning practice. This helps the departments know their strengths and limitations and stage measures to improve the quality of the departments. IQAC is engaged in mobilizing feedback from the students, parents, examiners and alumni on the curriculum, teaching practices, infrastructure and evaluation system. Corrective measures are initiated in response to the feedback analysis and results to address the areas requiring improvement. Feedback works on improving the curriculum and teaching- learning practices and examination and evaluation system. Interaction of the Placement Cell with HR -Personnel the on-campus recruitment has led the departments particularly the Department of English to train the students to improve their communication and soft skills to make them career - ready.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)

C. Any 2 of the above

File Description	Documents
Paste the web link of annual reports of the Institution	Nil
Upload e-copies of accreditations and certification	No File Uploaded
Upload details of quality assurance initiatives of the institution	View File
Upload any additional information	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Being a coeducational institution, the college pays greater attention to gender sensitization measures. The institution is committed to create a conducive atmosphere on the campus to make the girl students feel highly safe and secured. There are Cells like Women Empowerment Cell, Women Entrepreneur Development Cell which conduct programmes on women health and life skills. It is a regular practice of the institution to conduct social awareness programme for fresher girl students, to offer counselling to girl students by lady teachers at the department level, to provide more sports facilities for girl students, to celebrate International Women's Day etc to make them confident and hopeful of their future. Hands-on-training on mushroom cultivation was given to the girl students to inspire them to be entrepreneurs to enjoy economic independence. Traditionally the institution has generated a culture of gender justice successfully where girl students are respected and recognized, thus experiencing dignified status in the institution. Male and Female staff members work on the principles of mutual respect, mutual understanding, mutual cooperation facilitated with fraternal relationship. With great number of women staff, professional security system, and CCTVs, the girl students feel highly secured.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	https://drive.google.com/file/d/1ygRKRCnGepc3Ore86YA9FD9FbHV7Bom1/view?usp=share_link

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy plant Wheeling to the Grid energy conservation Use of LED bulbs/ power-efficient equipment

D. Any 1of the above

File Description	Documents
Geotagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

The institution demonstrates its responsibility towards societal and environmental issues and displays sensitivity to global warming and thus it is committed to the cause of environmental health. It is constantly on efforts to minimize the waste in all respects. As one third of the college is covered with tree (species) canopy, leaf litters make a major solid waste. Onsite Composting of the leaf litters is done and the composted is mixed with commercial products called Bio humus and used as organic manure. The college has waste yard to dump building demolition waste which is recycled into growth media. Collection bins are placed at different points and plastic waste are separated and disposed. Hazardous chemicals from Chemistry laboratories are handled with fuming cupboard and the chemical wastes are carefully dumped in the deep pits. However chemicals used in the chemistry laboratory are dilute acids only. So the chemicals used are safe and not hazardous. There is no possibility for the generation of radioactive waste and biomedical wastes. E-wastes are collected in a huge bin and handed over to a private agency, Madurai for the effective recycling. Grey water is discharged into garden to benefit the plants.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geotagged photographs of the facilities	View File
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus C. Any 2 of the above

File Description	Documents
Geotagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: B. Any 3 of the above

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geotagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy undertaken by the institution

7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:

E. None of the above

- 1. Green audit**
- 2. Energy audit**
- 3. Environment audit**
- 4. Clean and green campus recognitions/awards**
- 5. Beyond the campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.

D. Any 1of the above

File Description	Documents
Geotagged photographs / videos of facilities	No File Uploaded
Policy documents and brochures on the support to be provided	View File
Details of the software procured for providing assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

The institution is greatly committed to the mission of promoting an inclusive environment which pronounces tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities. Students are admitted across the varied communal and socioeconomic backgrounds. Students who preferred Hindi for Part I language subject are allowed to realize the same. Teachers have the practice of observing silent prayer for one minute at the opening of the first hour class to impart the sense of valuing all the religions. The course "Value Education" seasons the students to be responsible to domains of all diversities. NCC and NSS exert their efforts in promoting an environment of tolerance and harmony through their activities in the institution and the adopted villages. Teachers also consciously impart the values of tolerance and harmony to the students in all their pedagogic efforts.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

The institution sensitizes the students and staff to all the rights and duties of law - abiding citizens as prescribed in the framework of Constitution through invited talks, besides celebrating the Constitution Day for the purpose. On such sessions, constitutional values of justice, equality, liberty and

fraternity are highlighted and reinforced. The course "Value Education" imparts values to the students to promote responsible citizenry. The students participating in various programmes in adopted villages and rallies organized by the institution demonstrate their social values and the responsibility to the society. Staff members participate in the democratic process, for instance, by performing election duties. Election officials address the staff and the students on voter's responsibility. NSS volunteers were deputed to assist election officials in State Assembly Election. Thus the staff and the students are sensitized on the need to follow secular ideals like appreciating and respecting diversities in religion, caste, culture etc., to realize unity in diversity.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized

C. Any 2 of the above

File Description	Documents
Code of Ethics - policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Institution is keen on celebrating National and International Commemorative Days to make the students realize the significance of the days. Programmes are organized on the days of importance and the values and the objectives of the days are highlighted. This exercise grants the students a global outlook of historic events and so imbibing of Universal values.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	View File
Geotagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

1. Skill Enrichment Programmes

Objectives:

- To enrich skills of the students to make them cope with real time challenges.
- To make the students discover and hone their innate talents.
- To make them more confident of themselves with acquired skills.
- To make the students confidently meet the requirements of the job market and enterprise domain.

2. Creating Green Consciousness

Objectives:

- To impact sense of respecting environment.
- To preserve the greenery on the campus.
- To minimize the use of plastics.
- To preserve the campus litter-free.
- To reduce the pollution in and around the institution.

- To promote environmental consciousness among all the stakeholders of the institution and the society at large.

File Description	Documents
Best practices in the Institutional website	http://www.sncollegemadurai.org/uploads/Best_Practice_2020-2021.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

The institution is committed to generating first generation graduates to make the rural families economically advanced and socially dignified. It attracts more students from rural, backward socio-economic and vernacular medium schooling background, mostly of first-generation graduates. Education provided by our institution serves the spring board for the graduates to successfully meet the requirements against all odds of life. The teachers are oriented to teach on the comfort level and pace of the learners. Bilingual approach is employed by the teachers to create an ambience conducive to learning. Simplified essays, paragraphs, summaries, and quizzes facilitate the learners with the joy of learning. Such an academic support is of much value to the slow learners who feel comfortable with the learning process. The students become confident of getting through the exams. Management funded seminars are organised. Endowments with the financial contribution of the retired teachers have been created to honour the students of achievements with cash awards. It makes the awardees feel recognised and appreciated to achieve further. This practice serves the source of great inspiration and motivation not only to the awardees but also to other students. Days of national importance are celebrated to impart great values, culture and patriotism to the students.

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

Courses appealing to national needs include History of Tamil Nadu, Tourism in Tamil Nadu, Temple Architecture in Tamil Nadu, Organic farming, Biofertilizers and Biocides, Socio-Cultural History of Tamil Nadu, Freedom Movement in Tamil Nadu, Contemporary History of Tamil Nadu, Cultural Heritage of Madurai, History of India, Gandhian thought, Indian Writing in English, Company law, Agriculture in Chemistry, Journalism and Mass communication, Major Religions in India, Human Rights in India, Value Education. Courses addressing Global needs include English for Communication, Life Skills Development, Environmental Studies, Postcolonial Literatures in English, Women's Writing in English, Eco Literature, Ecology, Biodiversity, Women Studies, Tourism in India, Indian Painting, Heritage of Madurai, Indian Economic Development and Policy, Statistics for Economists, Econometrics, Indian Financial Market, Agricultural Economics, Business law, Service marketing. These courses equip the students with holistic Indian knowledge system to demonstrate the National value system in all their efforts.

File Description	Documents
Upload additional information, if any	No File Uploaded
Link for additional information	Nil

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

21

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	View File
Details of syllabus revision during the year	View File
Any additional information	No File Uploaded

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

273

File Description	Documents
Curriculum / Syllabus of such courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	View File
MoUs with relevant organizations for these courses, if any	No File Uploaded
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

519

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

21

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

Courses of various Programmes give significant thrust to professional ethics, Gender sensitization, Human Values and Environmental values to transform the students into values-guided responsible citizens. They become ethically stronger, environmentally responsible guardian of human values and champions of gender equality. These props are found greater spaces in the courses which include Environmental Studies, Value Education, Eco Literature, Women's Writing in English, Organic Farming, Bio Fertilizers and Biocides, Dairy Chemistry, Ecology, Biodiversity.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	View File
Any additional information	No File Uploaded

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

21

File Description	Documents
List of value-added courses	View File
Brochure or any other document relating to value-added courses	No File Uploaded
Any additional information	No File Uploaded

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

1121

File Description	Documents
List of students enrolled	View File
Any additional information	No File Uploaded

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

88

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	View File
Any additional information	View File

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni

B. Any 3 of the above

File Description	Documents
Provide the URL for stakeholders' feedback report	http://www.sncollegemadurai.org/uploads/feedback_2020-2021.pdf
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	No File Uploaded
Any additional information	No File Uploaded

1.4.2 - The feedback system of the Institution comprises the following

A. Feedback collected, analysed and action taken made available on the website

File Description	Documents
Provide URL for stakeholders' feedback report	http://www.sncollegemadurai.org/uploads/feedback_2020-2021.pdf
Any additional information	No File Uploaded

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

649

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

448

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

A class is of heterogeneous group of students, mostly first generation learners, with diversified academic ability, the causes of which can be attributed to their rural socio - cultural and educational background. Same pattern of curriculum transaction to such a mixed class of learners is not possible since one-size-fits all approach does not work well to address the needs of all the students in the class. The students' participation in the class activities and their performance in the Internal assessments pave the way for the teachers to identify the slow achievers (slow learners) and high achievers (advanced learners) and devise different strategies for curricular transaction to meet the needs of these two different categories of students. Advanced learners are engaged with challenging academic activities requiring matured skills like advanced topics for seminars and assignments, peer teaching, tutoring slow learners, representation in academic council, presentations on challenging topics using ICT tools, encouraging them to enroll themselves in online course, and to participate in conferences, seminars and online quizzes, extensive and extra reading etc., and other academic activities organized by Department Associations. They are encouraged to appear for competitive examinations and SET/NET (PG Students). Slow learners are paid special pedagogic attention with remedial teaching, simplified study materials, peer tutoring by high skilled learners, involving them more in class activities, orienting them on learning techniques like note-making, outlining, consistent and continuous guidance of counsellor-mentor teachers, creating passion for reading, connecting them to online sources etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
11/06/2021	1952	110

File Description	Documents
Upload any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

The teachers of the institution are oriented of a culture of making students learn through experience. Bidding farewell to the conventional teacher-centric approach to learning, the very system of the teaching has become more student-centric which promotes active participation and interaction of the students in the learning process. Activity based teaching-learning strategies like debates, discussion, quiz, group discussion, extempore, short story writing, poetry writing, puzzles, spell bee, role plays, pair and group activities, situational conversations, projects, presentations, problem solving activities make the students enjoy effective experiential learning. Science students have exposure of field study which promotes collaborative work among the students. Exposure of the students to consult e-materials, quality online lectures, seminars, presentations, and ICT supported practices like PowerPoint Presentation make their learning experience impressive and lifelasting.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional Information	Nil

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

Technology intervention in the field of academics has redefined the teaching - learning strategies. It greatly helps the pedagogies to ward off the conventional chalk-talk method of teaching and engage more active and more interesting teaching-learning exercises. ICT technology has become the integral part of the pedagogic system. Computers/Laptops, LCD Projectors, Mobile Phones, Google Meet, WhatsApp are in effective use in the institution to provide learning materials, syllabi, academic instructions, assignments, and share information.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	Nil
Upload any additional information	View File

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

109

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	View File
Circulars with regard to assigning mentors to mentees	View File

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

Owing to the COVID-19 pandemic lockdown the classes of the odd semester were conducted online completely. Following the odd semester summative examination, the in-person classes for the even semester began on 21February 2021 as per the rescheduled academic calendar and ran upto 11 June, 2021 covering ninety working days. The institution faithfully adhered to the rescheduled Academic Calendar which represented planning of the college for the even semester. It served a guide to the teachers and students to know the schedule of various academic

activities so that the teachers and the administration could plan and execute tasks at appropriate points of time. This professional approach to the time management guarantees the improvement of teaching and learning qualities.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

110

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	View File
List of the faculty members authenticated by the Head of HEI	No File Uploaded
Any additional information	No File Uploaded

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

69

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	View File
Any additional information	No File Uploaded

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

892

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	View File
Any additional information	No File Uploaded

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

35

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	View File
Any additional information	No File Uploaded

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

35

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	View File
Upload any additional information	No File Uploaded

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

Institution practises an objective, comprehensive, foolproof Examination Management System upholding the integrity of the institution. The examination system comprises two components namely, Continuous Internal Assessment (CIA) and Summative Examination (SE) with the weightage of 25 marks and 75 marks respectively. The office of the Controller of Examinations executes the management of examinations system well integrated with information technology. Marks entry, grade, percentage and

Cumulative Grade Point Average (CGPA), preparation and analysis of the results are automated. Hall tickets carrying date, time, course code, title of the course, photo of the student are computer generated. Segregation of fee particulars of aided programmes and self-financing programmes is automated. The particulars of the courses failed or passed of each student are automated. Pass percentage for each course is autocalculated. Softwares of information technology installed have made the management of examinations system fruitful.

Owing to COVID-19 lockdown the institution could conduct both the Internal Assessments and Summative Examinations online. The students could download the question papers posted on the college website for writing examinations. The answer scripts were scanned and uploaded on the college portal by the students. The physical copies of the answer scripts were also submitted to the Controller of Examinations at the end of the examinations altogether.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

Syllabus profile of each course of a programme is guided by a systematic pattern involving Course Learning Outcomes (COs) and Objectives. All the particulars of the courses of the programmes and the related reference books have been made available on the College Website for the students to have an easy access. Teachers are committed to disseminate the knowledge of the personality of each course and expected outcomes to the students for them to have a comprehensive understanding of the courses of study.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	No File Uploaded
Upload any additional information	No File Uploaded
Link for additional Information	http://www.sncollegemadurai.org/?/page/ai ded

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

The performance of the students in the Internal Tests, classroom assessment activities and the Summative Examinations can be the realistic indicator of the students' achievement level of the prescribed learning outcomes of the courses. The teachers incharge of the class and the courses are conscious of their wards' realization of the objectives of the course concerned. Student mentees are made to know of their status of realization of the expected course outcomes by the mentors through ward system.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

563

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

http://www.sncollegemadurai.org/uploads/feedback_2020-2021.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

The institution is committed to provide adequate infrastructural facilities and conducive environment to promote research activities. It is privileged with six Research Departments, each with Department library. The ICT enabled seminar hall with LCD projector is used to conduct seminars on various research topics, invited talks, colloquium, viva-vozes etc. The lab facilities of Science Departments are upgraded with the necessary equipment funded by DST-FIST to upgrade research facilities. All the members of faculty are encouraged to invite minor and major research projects funded by various funding agencies. The institution organizes seminars and conferences to promote research culture in the institution. The teachers are motivated to participate in various FDPs and Conferences related to research efforts and are encouraged to publish research articles in peer reviewed journals and UGC CARE listed journals. General library of the institution provides comfortable space for the research guide and scholars to discuss the research progress free of any intervention.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	No File Uploaded
Provide URL of policy document on promotion of research uploaded on the website	Nil
Any additional information	No File Uploaded

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

0

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	No File Uploaded
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	No File Uploaded
List of teachers receiving grant and details of grant received	No File Uploaded
Any additional information	No File Uploaded

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

0

File Description	Documents
e-copies of the award letters of the teachers	No File Uploaded
List of teachers and details of their international fellowship(s)	No File Uploaded
Any additional information	No File Uploaded

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

0

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	No File Uploaded
List of projects and grant details	No File Uploaded
Any additional information	No File Uploaded

3.2.2 - Number of teachers having research projects during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil
List of research projects during the year	No File Uploaded

3.2.3 - Number of teachers recognised as research guides

35

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	No File Uploaded
Institutional data in Prescribed format	View File

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

0

File Description	Documents
Supporting document from Funding Agencies	No File Uploaded
Paste link to funding agencies' website	Nil
Any additional information	No File Uploaded

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

The institution is privileged with the innovative system of Division of Rural Biotechnology which is guided by the vision and mission of transferring the application knowledge of technology to the rural community to facilitate greater transformation in their agricultural efforts. Hands on training on mushroom cultivation technology is periodically offered to the rural community around with the mission of turning them into mushroom entrepreneurs to have start-ups. Institution has also been actively involved on various research activities on solid and liquid (sewage) waste management since 1991. An extensive research on Municipal Solid Waste (MSW) management by utilizing solid state fermentation technology as a pioneer attempt has been conducted. The outcome of the research has been shared with the local body authorities of Tamil Nadu, in order to use the technology to achieve MSW management in safe and profitable manner in the State. The leaf litter collected on the premises is being recycled into compost. It is noteworthy that the technology is commercialized for biohumus production in continuation of DST sponsored project in the year

2013-2014 to the Division of Rural Biotechnology. The humus is being distributed to the farmers in and around the college to enrich and elevate organic carbon of their agricultural soil.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

14

File Description	Documents
Report of the events	No File Uploaded
List of workshops/seminars conducted during the year	View File
Any additional information	No File Uploaded

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software

D. Any 1 of the above

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	View File
Any additional information	No File Uploaded

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the

year

3.4.2.1 - Number of PhD students registered during the year

10

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	View File
Any additional information	No File Uploaded

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

50

File Description	Documents
List of research papers by title, author, department, and year of publication	View File
Any additional information	No File Uploaded

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

05

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

108

File Description	Documents
Any additional information	No File Uploaded
Bibliometrics of the publications during the year	View File

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

3.4.6.1 - h-index of Scopus during the year

1

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	View File
Any additional information	No File Uploaded

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

0

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	No File Uploaded
List of consultants and revenue generated by them	No File Uploaded
Any additional information	No File Uploaded

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

0

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	No File Uploaded
List of training programmes, teachers and staff trained for undertaking consultancy	No File Uploaded
List of facilities and staff available for undertaking consultancy	No File Uploaded
Any additional information	No File Uploaded

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year Owing to Covid 19 lockdown restrictions, the institution could not carry out the extension activities in the neighbourhood community. However, on the direction of the District collector, teaching, non-teaching faculty and NSS volunteers of the institution attended election booth duty during State Assembly Election on 06.04.2021.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

0

File Description	Documents
Number of awards for extension activities in during the year	No File Uploaded
e-copy of the award letters	No File Uploaded
Any additional information	No File Uploaded

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

01

File Description	Documents
Reports of the events organized	View File
Any additional information	View File

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

50

File Description	Documents
Reports of the events	View File
Any additional information	View File

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

0

File Description	Documents
Copies of documents highlighting collaboration	No File Uploaded
Any additional information	No File Uploaded

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

0

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	No File Uploaded
Any additional information	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

Being on the outskirts of the city, the institution with the sprawling campus is credited with serene atmosphere conducive to the healthy learning. It houses 40 spacious classrooms for the comfortable accommodation of the students. There are exclusive laboratories of UG and PG Science Programmes. The laboratories with class facility are periodically equipped and well maintained to ensure comprehensive experiential learning for the students. The well furnished Airconditioned seminar hall with the seating capacity of 120 persons is used for seminars, PowerPoint Presentation, Role plays, Skit performances to realize authentic learning. There is a well equipped computer lab with 25 systems with necessary peripherals. The library has the facility for the Research supervisors and the Research Scholars to interact for the scholars to have rewarding learning experience in respect of research.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

The Department of Physical Education is credited with greater facilities of exclusive play grounds and courts for athletic events, Foot Ball, Badminton, Volley Ball, Kabaddi, Table Tennis etc. It has all major play equipment and tools of various sports and games. The Department is very active and attracts many students to the field of sports and games, thanks to its affluent facilities and achievements. Since the campus is vast, Yoga is comfortably conducted on the open ground. Cultural practices are carried out in the Air conditioned seminar hall which has proved more convenient to such activities.

File Description	Documents
Geotagged pictures	View File
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

01

File Description	Documents
Upload any additional information	View File
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

11

File Description	Documents
Upload audited utilization statements	No File Uploaded
Details of Expenditure, excluding salary, during the years	View File
Any additional information	View File

4.2 - Library as a Learning Resource**4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

The library of the institution is facilitated with online public access catalogue (OPAC) developed in-house using Dbase and it has been later updated to FoxPro. The updated OPAC is actively in operation and comfortably serves the needs of the students and themembers of staff of the college.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.2.2 - Institution has access to the following: e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources

E. None of the above

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	No File Uploaded
Upload any additional information	No File Uploaded

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

0

File Description	Documents
Audited statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

15

File Description	Documents
Upload details of library usage by teachers and students	View File
Any additional information	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

Jio services provider offered free net service to the students and the staff. The beneficiaries registered with their mobile numbers and accessed 20 mbps per day for the academic purpose. The net speed of 32 mbps of BSNL has been upgraded to 100 mbps for the effectivee-governance in the adminstrative offices.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
89	20

File Description	Documents
Upload any additional information	View File

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus

A. ?50 Mbps

File Description	Documents
Details of bandwidth available in the Institution	View File
Upload any additional information	No File Uploaded

4.3.4 - Institution has facilities for e-content development:
Facilities available for e-content development
Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing

E. None of the above

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
List of facilities for e-content development (Data Template)	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

26.44

File Description	Documents
Audited statements of accounts	No File Uploaded
Upload any additional information	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

All the physical facilities of the institution including the classrooms are optimally used as there are two shifts of classes one from 8.30 a.m. to 1.40 p.m. and the other from 1.45 to 6.30 pm. The library is kept open for use from 8.30 a.m. to 4.00 p.m. The students, teachers and scholars use the facility for their fruitful academic benefits. All the laboratories including computer lab are effectively used by the students for

their practicals. Thanks to the facilities and system of the physical education department more number of male and female students enrol themselves in various sports and games. All the grounds and the courts of various sports and games are in active and full scale use. Hostellers use the grounds for practice till late evening. NCC cadets use the ground for the training session. All the other facilities including canteen, Xerox machines, parking facility, water tanks, electrical equipments are productively used by the stakeholders. The physical facilities are reviewed and taken stock of by the committee every year for their mending and upgradation.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

430

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	View File
Upload any additional information	View File

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Institutional data in prescribed format	No File Uploaded

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology	B. Any 3 of the above								
<table border="1"> <thead> <tr> <th data-bbox="97 483 533 551">File Description</th> <th data-bbox="533 483 1394 551">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="97 551 533 658">Link to Institutional website</td> <td data-bbox="533 551 1394 658">Nil</td> </tr> <tr> <td data-bbox="97 658 533 766">Details of capability development and schemes</td> <td data-bbox="533 658 1394 766">View File</td> </tr> <tr> <td data-bbox="97 766 533 831">Any additional information</td> <td data-bbox="533 766 1394 831">No File Uploaded</td> </tr> </tbody> </table>	File Description	Documents	Link to Institutional website	Nil	Details of capability development and schemes	View File	Any additional information	No File Uploaded	
File Description	Documents								
Link to Institutional website	Nil								
Details of capability development and schemes	View File								
Any additional information	No File Uploaded								
5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year									
23									
<table border="1"> <thead> <tr> <th data-bbox="97 1028 533 1095">File Description</th> <th data-bbox="533 1028 1394 1095">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="97 1095 533 1162">Any additional information</td> <td data-bbox="533 1095 1394 1162">View File</td> </tr> <tr> <td data-bbox="97 1162 533 1375">Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)</td> <td data-bbox="533 1162 1394 1375">View File</td> </tr> </tbody> </table>	File Description	Documents	Any additional information	View File	Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File			
File Description	Documents								
Any additional information	View File								
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File								
5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees	D. Any 1 of the above								

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	View File
Upload any additional information	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

78

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of outgoing students progressing to higher education

91

File Description	Documents
Upload supporting data for students/alumni	View File
Details of students who went for higher education	View File
Any additional information	No File Uploaded

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

0

File Description	Documents
Upload supporting data for students/alumni	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

02

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

As the students are the ultimate beneficiaries of the quality academic efforts of the institution, they find their representation in Academic Council, the supreme body of approving the curricula , Department Associations, Sports Committee, Reader's Forum, Organizing committees of seminars, Green Club, Rotaract Club, Red Ribbon Club, Youth Welfare Committee, Youth Red Cross Committee, Women Empowerment Cell etc and their needs are represented and responded to ensure quality academic life for the students. Each class is represented with a student class representative to facilitate a connect between the Department and the class. All the needs of the students are efficiently addressed for the academic excellence of the beneficiaries.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

5.3.3 - Number of sports and cultural events / competitions organised by the institution

07

File Description	Documents
Report of the event	No File Uploaded
List of sports and cultural events / competitions organised per year	View File
Upload any additional information	View File

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

The alumni of the institution represent the Boards of Studies of the Departments concerned, and IQAC composition of the institution to academic excellence of the institution. The institution has the policy of paying priority to the alumni for appointment as faculty and non-teaching staff in the institutions. Recently the departments have created WhatsApp groups for the alumni to keep them as integral part of the institution for life.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

5.4.2 - Alumni's financial contribution during the year

E. <2 Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

The institution is guided by the vision of striving for excellence in all spheres of knowledge and driven by the mission of providing quality education to the under privileged

section of the society. To execute the mission to realize the vision, the institution has constituted different committees with definite objectives viz. Governing Body of the college comprising members of Management Committee, Regional Joint Director of Collegiate Education, University Nominee, senior teachers of the institution, Management Committee, consisting of management members, Principal and two senior teachers, Deans, Office of the Controller of Examinations, UGC recommended Committees involving senior teachers Staff Council involving HOD's, IQAC, Finance Committee, Students-Support Programme Wings, Board of Studies, Academic Council, Awards Committee, Sports Committee. These committees are highly committed to scale up the college to a new height in sync with vision and mission of the institution. All the committees execute their functions in coordination with other committees to the complete realization of vision and mission of the institution which has proved the most favoured study destination of the under privileged around the college.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

Effective leadership is reflected in various institution practices such as decentralization and participative management. IQAC in a good example of decentralization and participative management. IQAC with fifteen teaching staff members including self-financing teachers is divided into groups of appropriate sizes in proportion to the quantum and gravity of the task assigned. Every group has a specific task of mobilizing data from various quarters like the office of management, office of the Principal, office of the Controller of Examination, Academic Departments, library, teachers, various wings of extension and student support programmes, under the coordination and supervision of the coordinator, IQAC. Channels and mechanism to collect data have been effectively created. Feedbacks on various aspects of the campus life are collected by a group. Data are meticulously collected with evidence and duly consolidated by the groups concerned. Data verification committee involving senior teachers has been

constituted to authenticate the AQARs prepared. IQAC is able to execute its tasks in a spotless fashion thanks to the practice of decentralization and participative management.

File Description	Documents
Upload strategic plan and deployment documents on the website	No File Uploaded
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

The college academic calendar is impressed with academic schedule for the whole academic year including important National and International days for the classes to observe the days concerned, schedule of internal tests, Wings of the student support programmes, Higher order committees, IQAC, General and Examination rules and regulations, Endowments and the same is uploaded on the college website. The perspective plan bearing greater thrust is the practice of collecting feedback from parents, alumni, students, examiners on various academic aspects like curriculum, infrastructure, teaching-learning process, evaluation, office services. The feedbacks are systematically analysed and the outcomes are sincerely considered for the improvement in all respects to ensure quality academic life for the students.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

As per the Tamil Nadu Private College Management Act - 1970, the Governing Body is constituted with Chairman, Management Committee representatives, UGC Nominee, Principal and two senior staff members of the college. All the policy decisions and other vital decisions including appointments, staff welfare, are made by the committee to facilitate overall development of the institution.

IQAC: Composition of IQAC is formed as per the revised guidelines of NAAC and the cell actively coordinates all the activities of the college for quality sustenance. The Principal is the Chairperson of the Cell.

Finance Committee: The committee comprising the Principal as Chairman, Governing Body nominee, Management Committee representative and University nominee takes care of the financial affairs of the institution

College Staff Council: HODs, Coordinator of IQAC, Deans, Controller of Examinations, Part -V Programme officers are the members of the council.

File Description	Documents
Paste link to Organogram on the institution webpage	Nil
Upload any additional information	View File
Paste link for additional Information	Nil

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Details of implementation of e-governance in areas of operation	View File
Any additional information	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

The institution is more keen on the welfare of the members of staff and she believes that the well-being of the staff means the well-being of the institution. Newly appointed teachers are granted salary advance till they receive the regular salary to keep them free from any financial strains. Periodical conduct of medical camps is of great value for the members of staff in terms of their health status. Priority in admission to various programmes in the institution for the children of the members of staff is practised. The staff enjoy the provision of thrift society loan through the college. Insurance premium and any other loan instalment are permitted to be deducted from the salary account. Security and safety of the staff is well minded with the professional security services and CCTV cameras. The female teaching staff on the family way or with new born babies are given flexi working hours within the working framework without affecting the workload. All the staff members are privileged with statutory welfare measures including CL, RH, ML, EL, LPA and an hour permission as per the government norms. The Department of Physical Education encourages the staff members to use different play grounds and courts on the campus for their good physical health and so the good mental health.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

04

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	View File
Upload any additional information	View File

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

23

File Description	Documents
Summary of the IQAC report	View File
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View File
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

The institution has judiciously constituted Finance Committee comprising the Principal, the Secretary as Governing Body Nominee, a senior Professor as Management Committee nominee of the college and a senior professor nominated by the University to execute all the financial affairs of the institution. The committee meets periodically to discuss and take vital decisions on budgetary allocation. Both the internal and the external auditing bodies audit the institutional accounts regularly. The audit reports are scrutinized by the Finance Committee and placed before Governing Council for approval. The Government audit is carried out by the Government auditors through Regional Joint Director of Collegiate Education, Madurai every year. Further, Audit is also conducted by PAG once in three years. The statutory auditor of the institution prepares the statement to be submitted to the office of the Income Tax.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://drive.google.com/file/d/1QaEtWrHQkNbk85jdD7LUV5oa7T8K3PLA/view?usp=share_link

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	No File Uploaded
Any additional information	No File Uploaded

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

The institution mobilizes the funds primarily through the special fees from the aided stream of academic programmes and

the fees from the self-financing academic programmes besides the grant-in-aid of salary from the state government and the government scholarship for the students. Fund also generates through the Endowment deposits. The Finance Committee comprising the Principal, the Secretary of the college, a senior teaching staff representative and a University nominee plans, executes, monitors and reviews the budgetary allocation for the academic and infrastructure development of the college. The fund is methodically utilized for conducting seminars, workshops, Faculty Development programmes, Department Association meetings, meetings organized by various Wings of extension and student support programs, welfare schemes like providing tracksuits for sports students and celebrating important national days. It is also spared for maintaining and augmenting infrastructure and equipment. The fund generated through endowment deposits is used to honour the students for discipline, regularity, academic achievements as cash awards.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

*Teachers were motivated to organize webinars and National and International e-Quiz Competitions during COVID-19 Lockdown.

* Four Faculty Development Programme were conducted.

*Seven webinars were organized.

*Three international and two national e-Quiz Competitions were conducted.

*Teaching faculty were encouraged to develop e-contents of learning resources. Ten such contents were developed and uploaded in online platforms.

* Online classes were conducted using Google Meet, Google Classroom and Zoom platforms. WhatsApp groups were created Departmentally for academic purposes including sharing of study materials.

* Online survey using google forms were conducted for Student Satisfaction Survey

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

Teaching - Learning process and learning outcomes are reviewed systematically through Academic Audit. The internal audit mechanism ultimately makes the members of staff conscious of the gaps and drives them to adopt qualitative teaching - learning practice. This helps the departments know their strengths and limitations and stage measures to improve the quality of the departments. IQAC is engaged in mobilizing feedback from the students, parents, examiners and alumni on the curriculum, teaching practices, infrastructure and evaluation system. Corrective measures are initiated in response to the feedback analysis and results to address the areas requiring improvement. Feedback works on improving the curriculum and teaching- learning practices and examination and evaluation system. Interaction of the Placement Cell with HR -Personnel the on-campus recruitment has led the departments particularly the Department of English to train the students to improve their communication and soft skills to make them career - ready.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the

C. Any 2 of the above

IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)

File Description	Documents
Paste the web link of annual reports of the Institution	Nil
Upload e-copies of accreditations and certification	No File Uploaded
Upload details of quality assurance initiatives of the institution	View File
Upload any additional information	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Being a coeducational institution, the college pays greater attention to gender sensitization measures. The institution is committed to create a conducive atmosphere on the campus to make the girl students feel highly safe and secured. There are Cells like Women Empowerment Cell, Women Entrepreneur Development Cell which conduct programmes on women health and life skills. It is a regular practice of the institution to conduct social awareness programme for fresher girl students, to offer counselling to girl students by lady teachers at the department level, to provide more sports facilities for girl students, to celebrate International Women's Day etc to make them confident and hopeful of their future. Hands-on-training on mushroom cultivation was given to the girl students to inspire them to be entrepreneurs to enjoy economic independence. Traditionally the institution has generated a culture of gender justice successfully where girl students are respected and recognized, thus experiencing dignified status in the institution. Male and Female staff members work on the principles of mutual respect, mutual understanding, mutual cooperation facilitated with fraternal relationship. With great

number of women staff, professional security system, and CCTVs, the girl students feel highly secured.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	https://drive.google.com/file/d/1ygRKRCnGepc3Ore86YA9FD9FbHV7Bom1/view?usp=share_link

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment

D. Any 1of the above

File Description	Documents
Geotagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

The institution demonstrates its responsibility towards societal and environmental issues and displays sensitivity to global warming and thus it is committed to the cause of environmental health. It is constantly on efforts to minimize the waste in all respects. As one third of the college is covered with tree (species) canopy, leaf litters make a major solid waste. Onsite Composting of the leaf litters is done and the composted is mixed with commercial products called Bio humus and used as organic manure. The college has waste yard to dump building demolition waste which is recycled into growth media. Collection bins are placed at different points and plastic waste are separated and disposed. Hazardous chemicals from Chemistry laboratories are handled with fuming cupboard and the chemical wastes are carefully dumped in the deep pits. However chemicals used in the chemistry laboratory are dilute acids only. So the chemicals used are safe and not hazardous. There is no possibility for the generation of radioactive waste and biomedical wastes. E-wastes are collected in a huge bin and handed over to a private agency, Madurai for the effective

recycling. Grey water is discharged into garden to benefit the plants.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geotagged photographs of the facilities	View File
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geotagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

B. Any 3 of the above

File Description	Documents
Geotagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy undertaken by the institution

<p>7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:</p> <ol style="list-style-type: none"> 1. Green audit 2. Energy audit 3.Environment audit 4. Clean and green campus recognitions/awards 5.Beyond the campus environmental promotional activities 	E. None of the above
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File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

<p>7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information:</p>	D. Any 1of the above
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Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.

File Description	Documents
Geotagged photographs / videos of facilities	No File Uploaded
Policy documents and brochures on the support to be provided	View File
Details of the software procured for providing assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

The institution is greatly committed to the mission of promoting an inclusive environment which pronounces tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities. Students are admitted across the varied communal and socioeconomic backgrounds. Students who preferred Hindi for Part I language subject are allowed to realize the same. Teachers have the practice of observing silent prayer for one minute at the opening of the first hour class to impart the sense of valuing all the religions. The course "Value Education" seasons the students to be responsible to domains of all diversities. NCC and NSS exert their efforts in promoting an environment of tolerance and harmony through their activities in the institution and the adopted villages. Teachers also consciously impart the values of tolerance and harmony to the students in all their pedagogic efforts.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

The institution sensitizes the students and staff to all the rights and duties of law - abiding citizens as prescribed in the framework of Constitution through invited talks, besides celebrating the Constitution Day for the purpose. On such sessions, constitutional values of justice, equality, liberty and fraternity are highlighted and reinforced. The course "Value Education" imparts values to the students to promote responsible citizenry. The students participating in various programmes in adopted villages and rallies organized by the institution demonstrate their social values and the responsibility to the society. Staff members participate in the democratic process, for instance, by performing election duties. Election officials address the staff and the students on voter's responsibility. NSS volunteers were deputed to assist election officials in State Assembly Election. Thus the staff and the students are sensitized on the need to follow secular ideals like appreciating and respecting diversities in religion, caste, culture etc., to realize unity in diversity.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized

C. Any 2 of the above

File Description	Documents
Code of Ethics - policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Institution is keen on celebrating National and International Commemorative Days to make the students realize the significance of the days. Programmes are organized on the days of importance and the values and the objectives of the days are highlighted. This exercise grants the students a global outlook of historic events and so imbibing of Universal values.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	View File
Geotagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

1. Skill Enrichment Programmes

Objectives:

- To enrich skills of the students to make them cope with real time challenges.
- To make the students discover and hone their innate talents.
- To make them more confident of themselves with acquired

skills.

- To make the students confidently meet the requirements of the job market and enterprise domain.

2. Creating Green Consciousness

Objectives:

- To impact sense of respecting environment.
- To preserve the greenery on the campus.
- To minimize the use of plastics.
- To preserve the campus litter-free.
- To reduce the pollution in and around the institution.
- To promote environmental consciousness among all the stake holders of the institution and the society at large.

File Description	Documents
Best practices in the Institutional website	http://www.sncollegemadurai.org/uploads/Best_Practice_2020-2021.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

The institution is committed to generating first generation graduates to make the rural families economically advanced and socially dignified. It attracts more students from rural, backward socio-economic and vernacular medium schooling background, mostly of first-generation graduates. Education provided by our institution serves the spring board for the graduates to successfully meet the requirements against all odds of life. The teachers are oriented to teach on the comfort level and pace of the learners. Bilingual approach is employed by the teachers to create an ambience conducive to learning. Simplified essays, paragraphs, summaries, and quizzes facilitate the learners with the joy of learning. Such an academic support is of much value to the slow learners who feel comfortable with the learning process. The students become confident of getting through the exams. Management funded seminars are organised. Endowments with the financial contribution of the retired teachers have been created to

honour the students of achievements with cash awards. It makes the awardees feel recognised and appreciated to achieve further. This practice serves the source of great inspiration and motivation not only to the awardees but also to other students. Days of national importance are celebrated to impart great values, culture and patriotism to the students.

File Description	Documents
Appropriate link in the institutional website	Nil
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

- To conduct Covid-19 vaccination camps through NSS
- To conduct Swachh Bharath programme in adopted villages
- To conduct outreach programme on Mushroom Cultivation
- To conduct Skill development programme for Non-teaching Staff
- To conduct Faculty Development Programme
- To conduct awareness programme on Conservation of Wild Animals
- To conduct various soft skill development programmes for students
- To commemorate National and International Days of Importance
- To conduct Career guidance programme for students through various Departments
- To conduct Chess Competitions for School Children
- To conduct awareness programme on ancient temple monuments